

CONCORD HIGH SCHOOL P&C ASSOCIATION

General Meeting - Minutes

ABN: 43 317 153 298

Meeting Tuesday 19th October at 6:00pm

Where: via Zoom

Start time: 6:04PM

Attendees		Lead
	Kathryn Zerk (President) (KZ), Natasha Mogilin (Vice-President (NM)), Linda Dunkin (Vice President (LD)), Alison Massey (Secretary), Victor Newby (CHS Principal) (VN), Laura Bivona (CHS) (LB) , Jens Olscher, Monita Patel, Sarah Coughlin, Zander & Ai-Linh Caguin, Chris Shaw.	
1.	Welcome & Acknowledgement of country	Linda Dunkin
2.	APOLOGIES - None received.	Alison Massey
3.	ACCEPTANCE OF MINUTES That the minutes of the General Meeting held 9 th September, 2021 be accepted Moved: Natasha Mogilin Seconded: Linda Dunkin Motion Carried	Linda Dunkin
4.	CORRESPONDENCE & COMMUNICATION Consultation and meetings with councillors and politicians Meet with both Cr.Julia Little and Cr. Andrew Ferguson – ways to work with council – concern re state of facilities. Cr Jago – deep concern re Parramatta Rd development – NSW has not made the right provision for schools. Council mtg 20/9– he submitted a unanimous motion that was passed that council should take a leadership role re how this development will affect enrolments at CHS. John Sidoti meeting – building sub-committee and he is involved. Monday 11 October K Zerk, J Sidoti and Fiona Martin – visit with V Newby at school We are in a marginal seat and keen to make the state of CHS an election issue. NSW parliament – JS speech was focused on the state of Concord High School – he is meeting with Sarah Mitchell tomorrow. Facebook and P&C website – feedback on outdoor design, murals (colour), uniforms Five Dock Families FB - Few parents coming through from feeder schools. Lots of competition, conversation from feeder primary schools. Action re Andrew Ferguson re fixing the road	Kathryn Zerk
5.	GUEST SPEAKER: • Laura Bivona, Head Teacher PDHPE	Linda Dunkin

	<p>Proposal re new sports model</p> <p>PDHPE – support the school</p> <p>Integrated sports model – give students the ability to safely and navigate sport – skills, life-long health benefits</p> <p>Parent feedback – not much – concern re student voice and choice</p> <p>Overview</p> <p>Change model. Reason for new model to support new students and help them grow</p> <p>Take Yr 8 out sport grade model and put them in to sport and rec model</p> <p>7/8 – 2 afternoons a week due to</p> <p>Term 1 – fundamental movement skills, athletics, XC, Gymnastics</p> <p>Term 2/3 modified games, football, basketball, ultimate frisbee, tough football Euro handball, hockey, netball, volleyball, strength and conditioning</p> <p>T4 - house competitions</p> <p>Why a new model?</p> <p>Develop skills, confidently and comfortably participate in weekend sport, PDHPE teachers can teach. Promote house spirit, breakdown stereotypes for sports, recognise the similarities of concepts across sports. Greater exposure to sports leads to greater engagement, make students more active in overall life, reduce lifestyle diseases. More sports in Year 9/10 – better choices (e.g. not 60 kids doing walking versus a more traditional sport.</p> <p>Ages 11-13 = generally see a decline in sport participation, aim is to stop the decline</p> <p>Redevelopment of Concord Oval- question from LD – will CHS look at approaching them to use? LB – yes they will look at, get in first before independent schools do. VN – took action item to look at contacting Council re this.</p> <p>LB – has Spoken to ACPE re expert coaches</p> <p>VN – new house system to be launched, reward/point system covering both sports and academic achievement.</p> <p>Chris Shaw – question re using parkland. VN – issue re supervision, especially during COVID-19 and maintaining kids in cohorts. We are at a maximum on how many playground staff we can allocate. If we need to cross Stanley St there are safety concerns.</p> <p>NM question – curriculum – are we integrating Black Dog Institute and similar organisations? LB= Yes – not silo'd, it is now a strength-based approach, get info on mental health and fitness. Resilience program for next week (after lockdown), assist with health and wellbeing, first 4 weeks of coming back from COVID – activities (non-device based activities).</p>	
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	<p>CHS does not just dump a program into the curriculum, so tailor to demographic etc. NM – there is \$20k to spend on wellbeing.</p> <p>VN – unable to have external speakers ATM in schools due to COVID. Like to get young bloke back from Rivendell who spoke to Year 12 last year. Won't do a Zoom presentation. Also assessing some mental health assessment apps. Cost \$8K per annum for one they are looking at, KickIT, IE Edu</p>	
6.	<p>BUSINESS ARISING FROM PREVIOUS MEETING</p> <p>BBQ STATUS</p> <p>VN – would like BBQ integrated into dept plans and not one-off area which will be redeveloped. VN has this on his feedback list for Thursday 21 meeting (student, staff, parent feedback). VN is talking to Bunnings – like to make a donation to CHS for Year 12. Picking a BBQ from Bunnings! Use for Year 12 farewell. Takes \$4K off cost for plans. Existing BBQ is well beyond repair. Needs a as built in BBQ – space for it to sit in, not the one on a mobile cart.</p> <p>Hospitality students can use as a resource. Pop up food space for school events.</p> <p>LB – can we get rid of old storage area, incorporate this into the BBQ space. Social Hub planning. Use for more seating, it is undercover, old gymnastics equipment no longer required is being stored there, plus gym equipment.</p> <p>TIMPANI FOR PURCHASE UPDATE</p> <p>Received timpani today 29/10. Ordered a plaque for donors.</p> <p>BOOKLET FOR PRINTING – multiple languages</p> <p>KZ/NM work for booklet – Korean, Simple Chinese primarily</p> <p>MEN'S SHED</p> <p>Consulted with them to make some screening for school. But COVID hit. Screen some of the bins.</p>	Kathryn Zerk
7.	<p>PRINCIPAL'S REPORT – <i>See attached report tabled by Victor Newby</i></p> <p>Canteen opened yesterday</p> <p>Teacher transition 25/10 -8/11 due to staff vaccination</p> <p>Appointment of HT for Literacy/Numeracy – Eliza Turner, strengthen links with primary schools and middle school model</p> <p>Programmed maintenance report received from AMU for 2021/22 FY. Painting, flooring, and replacement of Crane St Ext gate through demountables.</p> <p>Discussion re having to trade-off planned maintenance versus urgent/WHS issues. Possum issue is coming up for 2 years!!</p>	Victor Newby

	<p>Return to school – cohorting kids, allowed in certain areas (DoE rules)</p> <p>Increase in counsellor entitlement – get a second counsellor based at the school, and opportunity to have more say on who is the counsellor. Likely Judy Joy will return next year 3 days per week, and Ann Marie Del Duca will do the rest of the time</p> <p>VN – suggested Danke to present on proposed merit system. It is a kids merit system, not really a teacher system. Juniors want vouchers, seniors want canteen vouchers.</p> <p>To follow up – how can the P&C help to follow up! WHS – 2 workers comp claims from teachers who have slipped!!! JS to take this issue to Sarah Mitchell. Has been escalated Maria Serafim. Problem appears to be AMU and the decision making there.</p>	
<p>8.</p>	<p>PRESIDENT'S REPORT</p> <p>Huge congratulations to Natasha Mogilin for her passion, drive and vision in her leadership of the newly formed P&C Building Sub – Committee, we would not have got this far with outdoor plans without her, Natasha has led this right from the very beginning.</p> <p>I would like to focus on just two items</p> <ol style="list-style-type: none"> 1. and process for allocating funds to the school for projects, and equipment. 2. the structure of how we run our meetings moving forward <p>Why are we here?:</p> <p><u>P&C constitution</u></p> <p>To promote the interests of the school by bringing parents, citizens, student, and teaching staff into close co-operation</p> <p>To assist in providing facilities and equipment for the school and in promoting the recreation and welfare of the students at the school</p> <p><u>Co-operation: Process for funding applications</u></p> <p>In the spirit of co-operation, I would like us to have a clear and transparent process and understanding on how we choose and allocate funds for a particular program of facility</p> <p>2 years ago we developed a funding request form but things have changed somewhat and I agree with other members of the exec that we need to make the process a little more streamline and work with Victor on this, but ideally we would like to have:</p> <p>Consultation with the teachers, Find out what the teachers need</p> <p>Wish list that P&C exec team can go through with Victor</p> <p>Allocate funding source, grant, fundraising</p>	<p>Kathryn Zerk</p>

	<p>Bring to meetings these ideas to meeting for discussion What are the expected dates?</p> <p>2. <u>Structure of our P&C meetings going forward</u> 5 possible sub – committees which we believe could contribute in a positive way Allow a target group of parents to collaborate effectively with nominated staff Discussing issues Bring them to the P&C, streamline P&C meetings.</p> <p>VN – school is in budget phase, budgets to be completed by 27/10. Three parts - Operational, capital, staffing budgets P&C to review the Capital requests, see what the P&C can assist with. Andrew Canada Bay Club funding a part-time mental health. Nurse costs \$100k per annum. \$40K. VN – mental health strategy – DoE – perhaps an announcement re Mental Health training based on funding. LB - Has to be a whole of school thing – training needs to be for all. Mental health and fitness. Teachers did training – VN commented that the mental health training was too traumatising for teachers. Follow up – what does LB want to spend the \$20k on? Find a program for around \$40k so we can put in an application to Andrew at Canada Bay Club. A whole of school plan.</p> <p>ET meeting – in Week 6 – to go through the list of capital works</p> <p>Sub Committees – learning inclusion, cultural minority, LGBTQI, learning difficulty – these adolescents are prone to mental health issues Fundraiser Uniform – have someone who can potentially lead. Uniform supplier up for tender. Monita Patel volunteered at meeting for Uniform person</p>	
<p>9.</p>	<p>TREASURER’S REPORT <i>See attached report prepared by David Oxnam, tabled by Alison Massey</i> Parent P&C – will transfer funds in the next week or so. DoE has been auditing. Jenny Jackson. Amount is \$21,000 approximately</p>	<p>Alison Massey</p>
<p>10</p>	<p>Building Sub-Committee <i>See attached report tabled by Natasha Mogilin</i></p>	<p>Natasha Mogilin</p>

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11	<p>Grants Update</p> <p>Mental Health</p> <p>Transurban – we had applied and received a shade sail previously – generally don't receive second go at it.</p>	Natasha Mogilin
12	<p>Fundraising Update</p> <p>Who wants to do it?</p> <p>Have you bought your Christmas Trees?</p> <p>Will we do a comedy night next year? Need someone else to organise?</p> <p>Brainstorm!</p>	Kathryn Zerk
13	<p>Motion to spend \$700 for back to school thank-you gifts for teachers</p> <p>Linda Dunkin – raised.</p> <p>Second Alison</p> <p>Motion: Carried</p> <p>Motion to spend up to \$1000 for the Year 12 care packages</p> <p>Kathryn Zerk raised</p> <p>Linda Dunkin Seconded</p> <p>Motion Carried</p>	Alison Massey
14	<p>Any Other Business</p> <p>Thank you to teachers – World Teachers 22 October – VN has bought a gift for all teachers.</p>	Kathryn Zerk
	Meeting close 8:36pm.	

Next Meeting: Tuesday 23rd November 6:00pm via Zoom

First meeting 2022: 22nd February 2022, CHS Library

Principal Report to P&C - Tuesday 19th October 2021

Since last P&C Meeting the following updates are provided

1. Infrastructure / Capital Works / Assets / Maintenance

- Additional 15 female student toilets have been installed and are operational. This has been in the form of 3 additional demountable toilet blocks. Bringing student toilet amenities in line with Educational Facilities Standards Guidelines (EFSG)
- Re-roofing of the Mathematics/Science block has been completed
- Remediation of the ceiling in the Mathematics block has been completed
- Replacement of water damaged carpet and remediation of paintwork in the Mathematics block has been completed
- Canteen upgrade has been completed and the canteen re-opened on Monday 18/10 in new premises
- Concreting of area and drainage installation near top demountable (backing Crane Street), to avoid water and soil run-off onto demountable pathway and surrounds
- Formation of a School Building and Grounds Working Party to work in conjunction with the P&C Building and Ground Sub-Committee to focus on the identification, planning, consultation, feedback and implementation of improving staff and student facilities at the school. Working Party has representation from School Executive, Staff, P&C and Students
- Receipt of draft architectural plans for the upgrading of student seating facilities to meet EFSG standards
- Commencement of a consultation process on the plans through the Working Party. With report back on feedback due to meeting on Thursday 21/10
- Programmed Maintenance Report received from Asset Management, outlining planned maintenance for the 2021/2 financial year. Includes painting, flooring, replacement of walkway to Crane St exit gate (through demountables)

2. Learning

- Face to face learning for all year groups will re-commence on Monday 25th October
- There will be a transition period from 25/10-8/11 due to staff vaccinations and the shifting (twice) of return to school dates. We anticipate some low-level disruption during this window
- NAPLAN results for all student in Years 7 and 9 received and distributed to families
- Check-In Assessments for students in Years 7,8,9 will be completed this term in Literacy and Numeracy. These are Department developed assessments designed to support schools in tracking student progress and highlighting areas for remediation
- Initial focus in Term 4 will be to re-establish learning routines, assess progress, target areas of learning deficit, consolidate understanding
- Appointment of HT Literacy/Numeracy for 2022, to lead whole school teaching and learning across faculties with a coordinated literacy and numeracy strategy.
- Timpani has been received by the school and a donation recognition plaque is currently being arranged. Thank you to the P&C for their generous contribution to this.

3. Welfare/Connectedness and Belonging

- Student Support Officer - Hannah Cheers has commenced at the school. Hannah's role will be to work as part of our Wellbeing Team to add to and complement our existing resources.

Hannah has a Social Work degree and prior experience working with adolescent mental health through the Headspace organisation. Hannah will work with small group and individual students supporting mental health, connectedness and wellbeing

- Increase in School Counsellor entitlement for 2022 from 1.0 to 1.2 with the added benefit of an additional base counsellor at the school. Anne-Marie Del Duca will commence in 2022. The overall allocation of counsellor resources is not managed locally at the school but we are hoping to have both Judi Joy and Anne-Marie 3 days per week each next year
- Return to school wellbeing support will be coordinated by the welfare team and delivered predominately through the PDHPE program in Term 4. The focus will be around mental health, resilience, overall wellbeing and re-connecting to each other and the school following lockdown
- 2 separate applications are currently being investigated to allow the school to track wellbeing data easily and quickly and provide a vehicle for students to reach out and access support when experiencing difficulty. The applications being investigated are <https://pivotpl.com/wellbeing-for-learning/> and <https://www.educatorimpact.com/pulse>. We are hoping to be in a position to trial one of these applications with a specific year group before the end of this year.
- Redevelopment of the schools Merit and Rewards system complete following extensive staff and student consultation. Linked to the school House System and in line with the Positive Behaviour for Learning principles. Launch due before the end of Term 4.

4. Student Growth

- Alysha Peoples (HT Student Leadership) currently on Maternity leave. Replaced by Zoe Ticehurst (7-10) and Dee Santos (11-12) in a relieving capacity. Distribution of roles as outlined below

Relieving Head Teacher Student Leadership	
Junior Student Leadership Zoe Ticehurst	Senior Student Leadership Dee Santos

YR 7 - 10

- Student Voice & Empowerment within classroom/whole school
- Leadership Development training programs
- Innovation and development
- Student goal setting
- Year 7+ Self Reflection initiative added into reports (Work with Eliza to introduce into middle school first)

OTHER

- Leadership portfolio (Year 9-10.. Due Term 2 Year 11)
- House (Alanah)
- Concordia Class Leaders (7-10)
- Leadership Website
- Duke of Ed (Mark)
- Enviro club (David)
- NEW - Leadership Conference 2022 (link with other schools to design and implement)

YR 11 - 12

- Student Voice & Empowerment within classroom/whole school
- Leadership Development Training programs
- Developing students for senior leadership positions

OTHER

- Prefects
- Aboriginal
- PLT team- Student Voice classroom sessions
- SRC (Gokce)
- Peer Support (Laura G/Talyn)
- Breakfast club
- Volunteering/Service Learning (Elena)
- NEW - Leadership Conference 2022 (link with other schools to design and implement)

11 period allowance:

Including 4 periods 2IC Head Teacher PDHPE

11 period Allowance:

Including 3 periods 2IC Head Teacher History
and prefect coordinator

- Shooting for the Stars Webinar – 2 Student leaders interviewing a panel of 6 Tokyo Olympic athletes regarding their experiences with excelling in a Covid environment
- Establishment of a Koori Connections project in conjunction with Mortlake Public School where our indigenous students will peer support primary students in connecting with the Aboriginal culture
- Young Women’s Leadership Seminar two student leaders representing the school at the Parliament of NSW Education online event
- Y NSW Online Advocacy and Leadership Program. 6 week online program for all SRC Member and Class leaders
- Future Leaders Week virtual conference. All new 2021/2 Prefect body attended
- Invited to attend the Mental Health and Education forum. Online forum hosted by Bronnie Taylor and Sarah Mitchell. All Prefects invited to attend
- Class Leaders designed and delivered a variety of activities to support RUOK Week.

Regards,

Victor Newby

Principal

19/10/21

TREASURER'S REPORT

SEPTEMBER 2021

Cash in

- **During September \$6400 was received from Club Five Dock.**
- **Financial Year to date, \$19,000 of grants have been received with \$5000 coming from the Canada Bay Council and the rest from local clubs.**
- **There are 10 paid up members this financial year.**

Bank Balance

- **The bank balance stands at \$67,466.**

Liabilities

- **There is an accumulated \$39,000 in grants that have not yet been distributed.**

Other Matters

- **Statutory returns to the ACNC and P&C Federation have been lodged**
- **GST has not been returned and is overdue but is not expected to be a significant amount**
- **P&C Insurances were paid in August.**

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Profit & Loss	YTD 30-Sep 2021	Year Ending 30-Jun 2021
Trading Income		
Sales Uniform Shop	-	-
Total Trading Income	-	-
Cost of Sales		
Closing Stock	-	-
Computer Expenses	-	-
Insurance	852	132
Merchant Fees	-	-
Opening Stock	-	-
Payroll Expenses	-	-
Purchases	-	-
Telephone & Internet	125	119
Total Cost of Sales	977	251
Gross Profit	- 977	- 251
Other Income		
City of Canada Bay Grant	-	-
Grants Received	-	-
Donations & Contributions	-	-
Fundraising - Comedy for a Cause	30	4,391
Interest Income	-	74
Membership	22	44
Unspent Volunteers Grant	-	-
Total Other Income	52	4,509
Operating Expenses		
Bank Fees	-	-
Click View	-	-
Consulting & Accounting	-	528
Donations to CHS - Airconditioners & Fans	-	42,895
Donations to CHS - STEM Room	-	40,000
Donations to CHS - World Teachers Day	-	200
Donations to CHS - Year 10 Peer Support	-	1,300
Fundraising Expenses	142	839
General Expenses	-	-
Key Note Speaker	-	-
Printing & Stationery	-	-
Student Uniform Contribution	-	-
Teachers Event	-	-
Uniform Inventory-Gift to CHS	-	-
Website Expenses	500	-
Total Operating Expenses	642	85,762
Net Profit/(Loss)	- 1,568	- 81,503

BUILDING SUB-COMMITTEE REPORT (NATASHA MOGILIN)

Guest Mr John Sidoti MP helped to kick the meeting off

- Thanked P&C for their efforts and passion
- Acknowledged it was good to see everyone working together
- Wants to help secure great outcomes for Concord High School
- Will use the 5 minutes he has in Parliament w/c 10 Oct to speak about Concord High School
- Can explore opportunities with the Department of Education and other parts of the government to unearth possibilities for joint facilities to share with the community
- It's important to explore options to share adjoining spaces such as the redeveloped Concord Oval and St Luke's Oval
- Would like to see a plan for the school including short, medium and long term goals so we can have a roadmap and deliver improvements in a staged way
- "We need a united voice to upgrade the school, to something we can all be proud of" – John Sidoti MP

Asset Management Office shared architect concepts for multipurpose sports facility and fix for seating shortfall

- Principal confirmed the architect concepts were based on the school's strategic vision document and that no community consultation had occurred
- Group viewed the concepts
- Principal noted it is important that the multipurpose sports facility and seating area is seen as an integrated project
- Asset Management noted it's feasible to do the multipurpose sports facility and seating area
https://www.dropbox.com/s/0ebws4943oulcy3/Concord%20HS_Presentation%20-%20Landscape_2.pdf?dl=0

P&C sought community feedback on the plans

- Key themes
- All respondents had a positive first response to the concepts
- However there were genuine concerns this did not address the functionality of the existing COLA space, and that this might become an even more crowded, congested, noisy space
- There were further concerns the seating location might make students who use other areas of the school feel less valued
- The mix of old and new items was considered aesthetically unpleasing, caused confusion and fears of exclusion
- More concerns emerged that this design did not allow for real social connection or provide spaces for students who wanted some respite
- Pragmatically, for these designs to work, basic hygiene at the school needs to improve – more bins, maintain the toilets and permanently remove the chewing gum and bird poo
- Given the perceived lack of attention to maintenance at the school, many asked for a commitment to sustaining the new spaces
- There are a few items missing – sun/rain coverage, handball courts and recreational amenities
- There was a strong sense the oval concepts lacked purpose
- Concerns that this is a band aid solution, a token gesture to avoid a bigger plan and school vision

Actions

- Asset Management (School Infrastructure) is to provide a list of projects that have been nominated by CHS to be funded
- John Sidoti MP obtaining Department of Education information about school student enrollment projections
- Concord High School has set up a working party to help surface the infrastructure needs of the school

Next steps

- Concord High School obtaining teacher and student feedback

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- John Sidoti MP obtaining Department of Education information about school student enrollment projections
- P&C to share John Sidoti's speech in Parliament about CHS once available
- John Sidoti MP and Fiona Martin MP both asked for a school plan after doing a school tour
- Request that Asset Management provides the support and funds to create a school plan so the P&C can work with government to provide funding