

## CONCORD HIGH SCHOOL P&C ASSOCIATION

### General Meeting Minutes

ABN: 43 317 153 298

Meeting Tuesday 21 February, 2023 at 6:30pm

Where: Concord High School Library

Website: <https://www.concordhspandc.com.au/>

Facebook: <https://www.facebook.com/groups/concordhighschoolpandc>

**Attendees:** Victor Newby, Principal (VN), Monita Patel, P&C President, Kathryn Zerk, Alison Wallbank, Mark Barclay, Carmen Barclay, Ivona Kuran Mikulic, Amber Hooker, Amy de Paula, Vicky Alecalcis, Linda Dunkin, Sapna Patel, Teresa Rosier, Natasha Mogilin

	Item	Lead
1	<p><b>Welcome</b></p> <p>Monita welcomed everyone and the group collectively decided to start the tour of the new facilities straight away.</p>	Monita Patel
2	<p><b>Tour new school facilities funded or initiated by P&amp;C effort</b></p> <p><u>Science common air conditioning</u></p> <ul style="list-style-type: none"> <li>Meeting attendees saw the installed air conditioning raised by the P&amp;C asking for tax deductible donations to the P&amp;C Building Fund in 2022</li> <li>It was noted after a P&amp;C meeting with School Infrastructure NSW (SINSW) in 2022, Concord High School was approved for the Cooler Classrooms program and planning is now underway to have the entire school air conditioned</li> </ul> <p><u>New student toilets</u></p> <ul style="list-style-type: none"> <li>P&amp;C thanked the State government for the \$150,000 Community Building Partnerships grant that helped fund the upgrade. See <a href="#">pics of the toilets</a> and read about the grant</li> <li>Meeting attendees were very impressed with the design and expressed gratitude for the upgraded toilets on behalf of themselves and their students</li> <li>VN was asked if the toilets are still locked after the renovations and VN confirmed yes they are and the three library toilets remain open for students to use during class time. Additionally VN confirmed <ul style="list-style-type: none"> <li>The school discourages students using the toilets during class time</li> <li>14 students per period use the toilets during class time</li> <li>The 3 toilets in the library are sufficient for the 14 students per period</li> </ul> </li> </ul>	Victor Newby

	<ul style="list-style-type: none"><li>• VN was asked if all NSW schools lock toilets during class time and VN advised that any school that cares about its students locks the toilets during class so it can know where the students are and that they're not wandering around the school</li></ul> <p><u>Outdoor COLA and recreation space</u></p> <ul style="list-style-type: none"><li>• Viewed the new seating area, bird proofed COLA, new basketball court fence, multipurpose oval, table tennis tables, covered grandstands</li><li>• Meeting attendees loved the new murals at the school and thought it would be an opportunity to do more around the school to brighten the brown brick walls</li></ul> <p><u>Senior Courtyard - yet to be upgraded</u></p> <ul style="list-style-type: none"><li>• Viewed <a href="#">plans to upgrade the Senior Courtyard</a> and the existing Senior Courtyard space</li><li>• The P&amp;C has funded \$72,000 of furniture in the space which has been delivered to the school already and the P&amp;C will fund an additional \$25,000 toward shade</li><li>• The school agreed to match P&amp;C funding in this space</li><li>• Quotes coming in for the additional parts of the courtyard are around \$400,000 and VN has requested Asset Management (the maintenance and upgrade arm of School Infrastructure NSW, SINSW). VN said there has been no response</li><li>• VN concerned cutting out 2 trees as per arborist recommendation will make the space hot, even though the architect's plans show more than 2 new trees will be planted</li></ul> <p><b>Action: VN to obtain arborist report on 2 trees</b></p> <p><u>Other comments</u></p> <ul style="list-style-type: none"><li>• VN advised the school has been fairly lucky to receive the upgrades it has received from Asset Management</li><li>• A parent advised this was not luck, it was the hard work of the P&amp;C lobbying state and federal politicians who have been shocked about the state of the infrastructure at CHS and also extremely friendly and helpful to help ensure improvements happen</li><li>• Linda and Natasha expressed surprise when VN advised the Maths common was not renovated <a href="#">as agreed in the P&amp;C Building subcommittee meeting</a> over the Dec/Jan school holidays and suggested this needed to be escalated</li></ul>	
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3	<p><b>Apologies</b> Chris Shaw</p>	Natasha Mogilin
4	<p><b>Acceptance of Minutes</b> <i>Motion: That the minutes of the previous meeting were read and accepted.</i> <i>Raised: Natasha Mogilin, Seconded: Linda Dunkin, Carried</i></p>	Natasha Mogilin
5	<p><b>Correspondence and Communication</b></p> <ul style="list-style-type: none"> <li>● Concord High School P&amp;C Association was recently invited to meet with the NSW Minister for Education and Early Learning. We were grateful for the opportunity to meet, here's what we discussed <ul style="list-style-type: none"> <li>○ How excited we are about the multimillion dollar upgrade to our school</li> <li>○ The amazing upgrades we've collaboratively achieved</li> <li>○ Refurbished student toilets</li> <li>○ Multipurpose sports field</li> <li>○ State of the art alfresco BBQ</li> <li>○ Outdoor table tennis and handball court area</li> <li>○ Commitment from NSW School Infrastructure to update all student learning spaces with new paint, carpet, enclosed ceilings and furniture</li> </ul> </li> </ul> <p>Our current focus</p> <ul style="list-style-type: none"> <li>○ Attracting new volunteers to the P&amp;C</li> <li>○ Working collaboratively with the school to continue to build student engagement</li> </ul> <p><a href="#">Read about it</a> on our website</p> <ul style="list-style-type: none"> <li>● Tom Galea from the Drummoyne Business Chambre shared an invitation sent to CHS for year 10 students to participate in a local schools debate and opportunity to network with local business leaders <ul style="list-style-type: none"> <li>○ VN said he had passed the invitation on to the teacher who looks after the debating team</li> <li>○ VN said he thought students would not be interested in the topic: the value the WestConnex adds to communities</li> <li>○ Meeting attendees encouraged VN to support the teacher and students as the topic around the value the WestConnex adds to communities will be a really interesting topic to research and debate</li> </ul> </li> </ul>	Natasha Mogilin

	<ul style="list-style-type: none"> <li>● CCBC shared they will be in contact with CHS about a Speaking 4 the Planet competition among local high schools, and asked if we could share a night for young people event 31 March</li> <li>● Various grant opportunities were sent to Victor Newby during January and February</li> <li>● Comedy For A Cause would like to know if the P&amp;C would like to run another event <ul style="list-style-type: none"> <li>○ No interest among attendees at the meeting</li> </ul> </li> <li>● The P&amp;C received a number of 'thank you' emails from parents of students who finished year 12 last year for all the work the P&amp;C did during their childrens' time at CHS</li> <li>● The Department of Industry, Science and Infrastructure has requested for the third time that we acquit our \$1,500 STEM grant. On the third occasion they have requested the acquittal reflect what actually happened and that the funds were not spent on the items approved in the grant application. The Department will then invoice the P&amp;C for the \$1,500 and the P&amp;C will need to pay the invoice</li> </ul>	
6	<p><b>Business arising from previous meeting</b></p> <p>Nothing was brought forward from the previous meeting</p>	Natasha Mogilin
7	<p><b>President's Report</b></p> <ul style="list-style-type: none"> <li>● Welcome to country was read</li> <li>● Welcome all to 2023 and looking forward to an amazing year</li> <li>● Thank you Teresa for representing the P&amp;C at the School's Year 7 Welcome BBQ</li> <li>● The P&amp;C has 3 vacancies - 2 x Vice President roles and a Secretary role to fill. The P&amp;C cannot continue with a President and Treasurer alone</li> <li>● Thank you to the previous P&amp;C Executive teams</li> </ul>	Monita Patel
8	<p><b>Principal's Report</b></p> <p><a href="#">Principal's Report</a></p> <p>VN asked if the P&amp;C would like to hear from Head Teachers over the next few P&amp;C meetings, meeting attendees agreed yes</p> <p><b>Action: VN to organise for a Head Teacher to present at the next P&amp;C meeting and advise the P&amp;C so it can be placed on the meeting agenda and promoted to help encourage parents to attend the P&amp;C meeting</b></p> <p>VN presented the top highlights and answered the following questions</p>	Victor Newby

	<ul style="list-style-type: none"> <li>● Year 12 Engineering doing distance education supported by a Physics teacher at school</li> <li>● New Engineering teacher starting Monday</li> <li>● VN was asked what are the biggest challenges regarding student behaviour and responded             <ul style="list-style-type: none"> <li>○ VN advised the school did not have an issue with drugs in 2022. However VN acknowledged he was “not silly enough to say there’s no drugs at CHS”</li> <li>○ VN advised social media is the biggest challenge. Student disagreements become text messages and posts on social mediaing, which can play out the next day. Schools are seen as the problem solver for all problems.</li> <li>○ VN advised there was a violent episode at the school on Monday (20/2/23)</li> </ul> </li> <li>● VN acknowledged the school environment is very important, there have been some positive changes, and VN thanked the P&amp;C for its role in initiating change.</li> <li>● A meeting attendee asked if the school would consider being more flexible with the school uniform, an example was raised that students can become very anxious because they are afraid of getting into trouble for wearing the wrong colour socks.             <p><b>Action: VN to address flexibility in the uniform at the next meeting</b></p> </li> <li>● A meeting attendee asked if the school is considering the banning of mobile phones during the day?             <ul style="list-style-type: none"> <li>○ VN advised this was an election issue and the school would wait until the election was over</li> <li>○ Other meeting attendees advised this is a very complex area and should include the school seeking broad school community consultation</li> </ul> </li> <li>● The meeting attendees and P&amp;C thanked former P&amp;C President Kathryn Zerk for lobbying the Federal Government for \$95k to upgrade theatrette at CHS             <p>Read about how the P&amp;C lobbied to obtain these funds</p> <ol style="list-style-type: none"> <li>1. <a href="#">Meeting with Federal Shadow Education Minister and candidate for Reid</a> March 2022</li> <li>2. <a href="#">\$95,000 theatrette upgrade election promise</a> May 2022</li> </ol> </li> </ul>	
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	<p><b>Action: VN to check the theatrette is compliant with safety, building and fire codes and advise P&amp;C next meeting</b></p> <ul style="list-style-type: none"> <li>• VN submitted a motion for consideration.</li> </ul> <p><i>Motion: That the \$95,000 grant obtained by the P&amp;C as part of the Federal Government Schools Upgrade Fund be disbursed in the following manner, a focus on ensuring state-of-the-art sound, lighting and audio visual equipment, and remaining funds being used for a grand piano and any shortfall to be covered by Concord High School</i></p> <ul style="list-style-type: none"> <li>○ <i>Sound and Lighting Equipment</i> \$55,000</li> <li>○ <i>Sound and Lighting Installation</i> \$10,000</li> <li>○ <i>Audio-Visual Equip/Installation</i> \$20,000</li> <li>○ <i>Baby Grand Piano</i> \$10,000</li> </ul> <p><i>Raised: Linda Dunkin, Seconded: Natasha Mogilin, Carried</i></p> <p>The P&amp;C thanked VN for consulting with the P&amp;C and ensuring the funds will be distributed in a way that maximises student benefit. This is an exciting addition to the school CAPA program</p>	
9	<p><b>Treasurer's Report</b> <a href="#">Treasurer's Report</a></p>	Chris Shaw
10	<p><b>Building Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Read <a href="#">minutes from last meeting</a> in November 2022</li> <li>• Agreed in the P&amp;C Building subcommittee meeting last year we might wrap up the P&amp;C Building subcommittee now that infrastructure improvements have been delivered. However VN suggested we might like to keep it going while the Senior Courtyard work is in progress. Linda and Natasha agreed to keep the P&amp;C Building subcommittee going</li> <li>• VN was asked if he knew anything about school catchment with the Wentworth Point High School being built and impact on CHS. VN said depending on where students live, some male students are given the choice to go to Homebush Bay Boys HS or Newington HS, however most are still choosing CHS</li> <li>• There was a robust conversation about how the High School at Wentworth Point was supposed to be operational in 2023 and is now delayed until 2025</li> <li>• Discussion about how the ~\$3,000 funds in the Building Fund account could be spent.</li> </ul>	Natasha Mogilin

	<p><b>Action: VN to ask Asset Management if the money could be spent on Asset Management painting the outdoor railings near the Senior Courtyard as they haven't been painted in at least 6 years and they're looking really disgusting</b></p> <ul style="list-style-type: none"> <li>There was discussion about the next step of the school upgrade which the P&amp;C lobbied to secure. Read <a href="#">how the P&amp;C lobbied to secure an upgrade for the school</a></li> </ul> <p><b>Action: VN to draft a process to communicate the school upgrade delivery program and obtain feedback on the process from the P&amp;C. The process should include how the school will share information and obtain feedback to ensure there is two way communication and the school community is being consulted as the upgrade progresses and is delivered</b></p>	
11	<p><b>Grants Update</b></p> <ul style="list-style-type: none"> <li>The P&amp;C is collaborating with CAPA to progress an application for a \$50k grant for a recording studio at school</li> <li>Acquitting a number of 2022 grants</li> </ul>	Natasha Mogilin
12	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>President Monita Patel advised her resignation effective end term 1 2023 and opened nominations for the roles of Vice President x 2 and Secretary</li> <li>Three roles were filled <ul style="list-style-type: none"> <li>Alison Wallbank and Amy de Paula are the two new Vice Presidents</li> <li>The Secretary role will be shared by Carmen Barclay and Mark Barklay</li> </ul> </li> </ul> <p>Monita thanked the new Exec members and welcomed them saying it is an exciting time to join the P&amp;C</p>	Natasha Mogilin
	<b>Meeting close 8:14pm</b>	

## 2023 Meetings to be held at CHS Library at 6:30pm

Term 1: Tuesday 21 February, Tuesday 28 March

Term 2: Tuesday 2 May, Tuesday 13 June

Term 3: Tuesday 25 July, Tuesday 5 September (AGM followed by GM)

Term 4: Tuesday 17 October, Tuesday 28 November