

Building Sub-committee meeting, Concord High School P&C Association

ABN: 43 317 153 298

Thursday 12 May 2022, 11:30am via Zoom

Attendees: Susana do Vale (ShakeUp Architecture), Linda Dunkin (P&C Vice-President), Natasha Mogilin (P&C Vice-President), Victor Newby (CHS Principal), Jeff Siebels (Asset Management)

Item	Responsible	Timing
<p>Agenda</p> <ol style="list-style-type: none"> Discuss and agree next steps and actions for CHS student permanent toilet upgrade Discuss designing with student safety and positive behaviour, and a plan to have toilets permanently unlocked in mind Short update on estimated completion of school oval and seating 	NM	
<p>Next steps and actions for CHS student permanent toilet upgrade</p> <p>Meeting agreed the following activities and made timing estimates</p> <ol style="list-style-type: none"> Student toilets measured, including the accessible toilet near the Maths common and toilets in the PHPDE space Organise students for focus groups <ul style="list-style-type: none"> Focus groups cohorted by years 7+8, 9+10 and 11+12 Each cohort must be representative of student population <p>Post meeting question from the P&C to VN and SdV. How do we ensure the students who may feel uncomfortable in a focus group setting are heard?</p> <ol style="list-style-type: none"> Please consider some different cohort groupings in addition to or replacing year group cohorts. Toilets are a personal and emotional space and some students may not speak up in front of their peers Please consider how LGBTQIA+ and students with behavioural issues can safely speak up – perhaps individual empathy interviews or smaller groups Please include students who need to use accessible toilets – perhaps individual empathy interviews or smaller groups Focus groups conducted with students Meeting agreed this group would be the Project Reference Group (PRG) and we would meet again Thursday 9 June <p>Present toilet models/renders and any other items at next meeting</p> Allow time for design, user and stakeholder consultation Specs prepared and available for tender Out to tender Phased work starts 	<p>SdV, JS</p> <p>VN</p> <p>SdV</p> <p>SdV, LD, NM, VN, JS</p> <p>SdV</p> <p>SdV supported by PRG</p> <p>SdV</p> <p>JS</p> <p>SdV, JS</p>	<p>17 May</p> <p>23 May</p> <p>26 May</p> <p>9 June</p> <p>9 June</p> <p>1 July</p> <p>22 July</p> <p>25 July</p> <p>End Sept</p>
<p>Designing with student safety and positive behaviour, and a plan to have toilets permanently unlocked in mind</p> <ol style="list-style-type: none"> Send SdV P&C toilet survey results 	NM	16 May

<p>2. The Principal indicated he would like the toilet upstairs to be a senior only toilet, with senior students provided a swipe card to access the toilets so any students who vandalise toilets can potentially be identified</p> <p>3. Meeting discussed the importance of surfacing student voice to ensure the toilet design addresses student needs and issues. Susana offered to facilitate student focus groups</p> <p>4. The P&C expressed the importance of students feeling the focus groups are a safe and confidential space and that their names will not be associated with any of their individual comments. We fully support Susana facilitating student focus groups. We believe Susana's independence to the school, passion and enthusiasm will surface important student insights</p>	<p>VN</p> <p>All</p> <p>LD, NM</p>	<p>-</p> <p>-</p> <p>-</p>
<p>Oval and seating area update</p>		
<p>1. Thank you Susana and Jeff – the oval and seating areas are looking amazing. We understand the rain has posed many delivery challenges</p> <p>2. Estimated new delivery day 1 term 3</p> <p>3. The P&C confirmed we would like to invest in the Senior Courtyard as this was an improvement area identified by a student survey completed by the Acting Principal last term. We suggested extending the ShakeUp Architecture designs from the COLA area to the Senior Courtyard.</p> <p>4. Susana offered to provide specifications to update and repurpose existing outdoor furniture to use in the Senior Courtyard or Trees areas, this includes painting the metalwork Monument and a stain colour to be advised.</p> <p>5. Victor agreed to provide ShakeUp Architecture's specs to repurpose the existing outdoor furniture to the school GA as a job to do over the July school holidays</p> <p>Post meeting question from the P&C to VN, SdV and JS <i>The P&C has previously highlighted workmanship concerns to the school where indoor railings and balustrades have been painted and new paintwork has chipped off and looks even worse – exposed metal and yellow paint patches under light grey paint. How do we make sure the work refreshing the existing outdoor furniture is completed properly so it keeps its aesthetic and does not become an ongoing maintenance issue and potentially look worse?</i></p>	<p>LD, NM</p> <p>JS</p> <p>LD, NM</p> <p>SdV</p> <p>VN</p>	<p>-</p> <p>18 July</p> <p>-</p> <p>30 June</p> <p>18 July</p>
<p>Other items and actions</p>		
<p>1. The P&C confirmed the \$150,000 Community Building Fund grant money will be provided to the student permanent toilet upgrade project. Send email confirm</p> <p>2. Victor indicated he would like the toilet upstairs to be a senior only toilet, with senior students provided a swipe card to access the toilets so any students who vandalise toilets can potentially be identified</p> <p>Post meeting invitation from JS to all <i>Visit planned to see the toilets at Meadowbank. LD will attend for CHS P&C and SdV will attend for ShakeUp Architects.</i></p>	<p>NM</p> <p>VN</p>	<p>12 May</p> <p>-</p>

We'd like to keep the comment made during our inaugural P&C Building subcommittee meeting from the Member for Drummoyne in our minutes as a reminder of why we started the P&C Building subcommittee...

“We need a united voice to upgrade the school, to something we can all be proud of”

Next Meeting Proposed time: Thursday 9 June 2022, 11am