

## CONCORD HIGH SCHOOL P&C ASSOCIATION

### General Meeting Minutes

ABN: 43 317 153 298

Date & Time: 6pm, Tuesday 21 June, 2022

Where: Concord High School Library

	Item	Lead
1	<p><b>Welcome</b></p> <p><i>We acknowledge the land where this meeting is taking place is the traditional home of the Wangal people of the Eora nation. We recognise and acknowledge their stewardship of this place and the vital contribution that indigenous people and cultures have made and still make to the nation that we share.</i></p>	Kathryn Zerk
2	<p><b>Attendees</b></p> <p>Alison Denning, Sarah Coughlin, Cassabdra Seto, Josephine Perricone, Monita Patel, Teresa Rosie, Ruth Lindsay, Chris Shaw, Linda Dunkin (Vice-President), Natasha Mogilin (Vice-President), Kathryn Zerk (President), Alison Massey (Secretary), Victor Newby (CHS Principal)</p>	Alison Massey
4	<p><b>Apologies</b></p> <p>Suzanne Ellis, Skye Taylor, Melanie Boyce, Hamutal Mazrier, Alexis Berry</p>	Alison Massey
4	<p><b>Acceptance of Minutes</b></p> <p><b>Moved:</b> That the minutes of the P&amp;C General Meeting held 26th April 2022 be accepted.</p> <p><b>First:</b> Alison Denning</p> <p><b>Seconded:</b> Natasha Mogilin</p> <p><b>Carried</b></p>	Alison Massey
5	<p><b>Correspondence and Communication</b></p> <ul style="list-style-type: none"> <li>● NSW DoE Budget Announcement, Concord High School has today been listed as one of the 23 schools due for a major upgrade.</li> <li>● State and Federal government grant opportunities</li> <li>● City of Canada Bay Council, Stephanie Di Pasqua, acting Mayor</li> <li>● Canada Bay Council Planning Department</li> <li>● Following a meeting Natasha had at the school in March, with Tanya Plibersek &amp; Sally Sitou- CHS received an election promise of \$95k for theatre.</li> </ul>	Kathryn Zerk
6	<p><b>Business arising from previous meeting(s)</b></p>	Natasha Mogilin

	Item	Lead
	<ol style="list-style-type: none"> <li>1. VN to set up a meeting with the P&amp;C and Maria Serafim to discuss the plan for school funds to be spent in 2022</li> <li>2. Return and Earn P&amp;C initiative update - refer to President's Report</li> <li>3. Bins on Crane Street - to be moved 25th/26th June (VN)</li> <li>4. Grant money for Mental Wellness for evidence based programs - later in the meeting we'll raise a motion to change the scope of spending this money to ensure it is easier and faster to deliver initiatives for this money</li> <li>5. Containers in the Senior courtyard - date for removal confirmed</li> <li>6. Multipurpose room - has furniture been replaced? Are stakeholders happy?</li> <li>7. School Toilets - cleaner's passed the performance appraisal and VN will be monitoring closely</li> <li>8. School Oval and COLA seating - refer Principal's report</li> </ol>	
7	<p><b>President's Report</b></p> <ul style="list-style-type: none"> <li>● Library sofas (x 3) delivered, federal government volunteers grant, thank you Natasha</li> <li>● NSW Infrastructure Inquiry: Appeared via video conference before the committee alongside <ul style="list-style-type: none"> <li>○ Mr Andrew Ferguson, Councillor, City of Canada Bay Council, Mr Paul Dewar, Manager, Strategic Planning, City of Canada Bay Council, Ms Monica Cologna, Director, Community and Environmental Planning, City of Canada Bay Council</li> <li>○ Key points discussed by council, the concern regarding growing population and the lack of planning by school infrastructure in accommodating the parramatta road corridor urban transformation strategy. Discussion raised concerns about the department's data which appears to be from the wrong source.</li> <li>○ I shared parent concerns with the fact that it has taken the P&amp;C to lobby for basic amenities at our school including toilets, outdoor seating and asbestos management and remediation.</li> </ul> </li> </ul>	Kathryn Zerk

	Item	Lead
	<ul style="list-style-type: none"> <li>○ I agreed with the notion of the committee that because of these issues, families are either moving out of the area or choosing independent schools for their children. I also called for transparency to the parent community regarding maintenance issues, WHS concerns and transparency over future planning because the P&amp;C is able to support raising finances and grant applications but can't if we don't know what is needed at the school.</li> <li>○ P&amp;C Exec supported President's efforts at Parliamentary Inquiry</li> <li>● Future of CHS P&amp;C and why we need to spend our money President advised the P&amp;C is in danger of dissolving at the next AGM as there has been no interest in the roles of President, Secretary and Vice Presidents. The President reminded the forum the P&amp;C brought in \$250k+ funding in 2021 and that should the P&amp;C dissolve, under P&amp;C rules, these funds would go to the geographically and structurally closest P&amp;C (eg another high school P&amp;C with a building fund) <ul style="list-style-type: none"> <li>● VN was asked by parents at the meeting if he thought there was any value in having a P&amp;C and he said yes.</li> <li>● Parents at the meeting then strongly urged VN to demonstrate some leadership around recognising, supporting and promoting the P&amp;C, noting there was an absence of these activities.</li> <li>● Parents also requested they be able to set up a table at future school events where parents would be present so they could promote the P&amp;C.</li> </ul> <p><b>ACTIONS: VN to advise the P&amp;C of events at the school that parents will attend and provide a table so P&amp;C volunteers can help promote the P&amp;C. Also VN to include support and recognition of P&amp;C in school comms.</b></p> </li> <li>● P&amp;C Funding Request Allocations</li> <li>● <a href="https://docs.google.com/spreadsheets/d/14mJ1e_PFmvTYdzFXu7iDUcZoOTAG2O8B/edit#gid=797649756">https://docs.google.com/spreadsheets/d/14mJ1e_PFmvTYdzFXu7iDUcZoOTAG2O8B/edit#gid=797649756</a> <ul style="list-style-type: none"> <li>○ Teacher requests and student voice collected by Jody Engisch in Term 1</li> <li>○ Anonymous surveys conducted by the P&amp;C</li> <li>○ CHS 2021 TTFM surveys</li> </ul> </li> </ul>	

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	<p><b>NOTES</b> - there was lengthy discussion around the need for a salamander in TAS and who is best to fund this resource. Refer to Motions below for other funding approvals.</p> <p><b>ACTION</b> - VN to reconsider funding the Salamander</p>	
8	<p><b>Principal's Report</b></p> <p>1. What's the plan for the opening of the school multipurpose sports facility and new seating? Inviting Mayor, MPs, Minister for Education..?</p> <p>The current handover date for the final stage of the project is <b>Wednesday 31<sup>st</sup> August</b>. There will be variables that may extend this, it is unlikely to be sooner. This will be Week 7 – Term 3. We had planned 5 events off the back of this opening:</p> <p><b>a. Official Opening – Date TBA</b> – With invited dignitaries ect. We will set a date once Stage 2 is handed over and we can confidently predict a completion date.</p> <p><b>b. School Open afternoon</b> – Date TBA (possibly piggybacking off the above). – An open invitation to parents and community members to view the new facilities.</p> <p><b>c. Year 7 2023 Open Afternoon</b> – Tentative Wed 21/9. Parents of Year 7 2023 have not had the opportunity to view the school, with the information night being forced on-line this year.</p> <p><b>d. Year 4/5 Feeder Primary School Sports Gala Day – Friday 21<sup>st</sup> October</b>. An opportunity for students from our local catchment schools to attend CHS and compete against each other using our facilities. This event will be organised and facilitated by our PASS and Sports Coaching students.</p> <p><b>e. Open Air Movie Night – Date TBA</b> (probably early Term 4 when the weather is warmer). As previously discussed and partially planned.</p> <p><b>ACTIONS</b> - update to be provided at next meeting</p> <p>2. Has the school applied for any of the <a href="#">2022 Minister's and Secretary's Awards for Excellence</a>?</p> <p>Not this year. We have made nominations each year over the previous 3 years. Nominations in 2020 and 2021 were unsuccessful. The school last had success in 2019 when the Careers and Transition Program was recognised in the Outstanding School Initiative category.</p> <p><b>ACTIONS</b> - n/a</p>	Victor Newby

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	<p>3. What programs does the school leverage to build student and teacher engagement and pride for example <a href="#">Public Education Foundation</a>?</p> <p>The school engages with the Public Education Foundation and currently we have 2 students as recipients of the Aboriginal Education Council Scholarship, a student is in the 2<sup>nd</sup> of 3 years of a National Secondary Scholarship based on financial hardship, and a student is in the 3<sup>rd</sup> year of the Harding Miller Education Foundation Scholarship.</p> <p>Two students are currently beneficiaries of Youth development Scholarships through the DCJ, 3 students have been nominated for the Teens with Cancer scholarships through Coles and Redkite, nomination of students for Young Women in Public Affairs Awards, nomination of a student to the Dame Marie Bashir Peace Award, nomination for the DEC Aboriginal Student Achievement Awards. We actively participate in the Zonta Achievement and Citizenship awards, with successful award recipients over the past few years.</p> <p>The school also nominates to the S/W Sydney Network Awards (not run in usual format in 2021 due to Covid). The school regularly nominates staff through local professional associations and also has our own Awards Day at the end of the year where faculties and individuals are recognised in front of their peers for outstanding initiatives or achievements across the year.</p> <p><b>ACTIONS - n/a</b></p> <p>4. When will the school receive its free dispensers for tampons and pads for students to access during school hours. Asset Services Officers arrange the <a href="#">delivery &amp; installation</a> of dispenser units at no cost.</p> <p>Asset Services Officers visited the school in Week 6 to complete background work on the location of these dispensers. We have not been further advised of installation dates at this point.</p> <p><b>ACTIONS - VN to follow up</b></p> <p>5. Voice of students - can we work with the SSO as we understand that part of her role is to engage and collaborate with community groups and council activities?</p> <p>Yes. The SSO may not be the most appropriate contact in all cases. The HT Student Leadership and HT Welfare have oversight over some of this. It probably depends on the nature of the activity. Best course of action is to communicate with me and I will pass on to the most appropriate contact.</p>	

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	<p><b>ACTIONS - to be followed up</b></p> <p>6. What's happening with the Robotics Club? - \$1,000 on robotics tables, \$1,500 grant to enter the LEGO Robotics competition.  <i>Robotics Club is operating as normal. Students are preparing for the Lego Robotics Competition at the end of October. A new Mathematics Teacher (Mr Chris Breen) will commence at the school in Term 3, he has a particular interest and prior experience in robotics and this will add additional support to the program.</i>  <b>NOTES:</b> Parents advised that their children had not experienced the Robotics Club operating as normal. There was much concern among parents that the school had missed the boat on entering the competition.  <b>ACTIONS - VN to follow up.</b></p> <p>7. Please can you provide an update on the Master Plan  <i>The members of the Project Reference Group for a possible school upgrade have all been required to sign a non-disclosure agreement in relation to this project and the masterplan that drives it. There have been 4 PRG meetings so far, together with numerous site visits by relevant stakeholders. The project is progressing as planned. Schools Infrastructure have advised that they will conduct a presentation to the P&amp;C in the near future.</i>  <b>ACTIONS - date of presentation to be confirmed</b></p> <p>8. Parent TTFM full survey results, only have the trends report, can you share the full report as you did with the students TTFM?            VN advised the Parent TTFM survey report is considered school operational data and is therefore not able to be shared. VN suggested the P&amp;C approach the Department of Education to formally request the information.  <i>Principals across the state were provided with a directive on 26<sup>th</sup> May from the Departments Deputy Secretaries. In part this directive read: "We want to remind staff about department policies relating to usage and sharing of school and department data. Data collected by schools and/or the department in relation to operational matters should not be shared with outside parties or publicly on social media platforms."</i>  <b>ACTIONS - P&amp;C to approach DoE and request a copy of the Parent TTFM survey</b></p>	

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	<p>9. Update on the current staffing situation including the availability and access to casual teachers</p> <p>The school has one unfilled permanent vacancy (Food Technology) which is currently undergoing recruitment action. We have 4 permanent members of staff returning from extended leave in Term 3, which will take significant pressure off staffing. We have a limited pool of casual teachers to call on and can manage daily staffing absences in the low teens without minimal supervision. Absences in the high teens result in senior merged classes and absences beyond this, as was the case in weeks 4/5 places junior classes into the hall on minimal supervision. Statewide there has been a reported 60% increase in sick leave absences across the department so far this year. Our experience is in line with these reports.</p> <p><b>ACTIONS - n/a</b></p> <p>10. 2021 Annual Report draft</p> <p>As previously advised, this report will be published on the school website by the end of Term 2. The table below is the finance excerpt from this report, that will not change.</p> <table border="1" data-bbox="268 1223 1219 1883"> <thead> <tr> <th></th> <th style="text-align: right;">2021 Actual (\$)</th> </tr> </thead> <tbody> <tr> <td><b>Opening Balance</b></td> <td style="text-align: right;">1,354,455</td> </tr> <tr> <td><b>Revenue</b></td> <td style="text-align: right;">14,838,321</td> </tr> <tr> <td><b>Expenses</b></td> <td style="text-align: right;">-15,027,102</td> </tr> <tr> <td><b>Surplus / deficit for the year</b></td> <td style="text-align: right;">-188,781</td> </tr> <tr> <td><b>Closing Balance</b></td> <td style="text-align: right;">1,165,674</td> </tr> <tr> <td>Appropriation</td> <td style="text-align: right;">13,968,014</td> </tr> <tr> <td>Sale of Goods and Services</td> <td style="text-align: right;">299,496</td> </tr> <tr> <td>Grants and contributions</td> <td style="text-align: right;">369,014</td> </tr> <tr> <td>Other revenue</td> <td style="text-align: right;">199,849</td> </tr> <tr> <td>Investment income</td> <td style="text-align: right;">1,948</td> </tr> <tr> <td>Employee related</td> <td style="text-align: right;">-13,442,986</td> </tr> <tr> <td>Operating expenses</td> <td style="text-align: right;">-1,584,116</td> </tr> </tbody> </table> <p><b>ACTIONS - n/a</b></p> <p>11. 2022 Planned P&amp;L</p>		2021 Actual (\$)	<b>Opening Balance</b>	1,354,455	<b>Revenue</b>	14,838,321	<b>Expenses</b>	-15,027,102	<b>Surplus / deficit for the year</b>	-188,781	<b>Closing Balance</b>	1,165,674	Appropriation	13,968,014	Sale of Goods and Services	299,496	Grants and contributions	369,014	Other revenue	199,849	Investment income	1,948	Employee related	-13,442,986	Operating expenses	-1,584,116	
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	<p>We anticipate a closing balance of approximately \$900,000 at the end of the 2022 school year. Unusually high rates of sick leave in the first half of 2022 and the need to employ additional casual staff over and above our planned inbuilt relief may put some additional pressure on this carryover figure.</p> <p>As part of the uniform tender process, we are also obligated to purchase existing uniform stock from our current suppliers. This is likely to be approx. \$100k that has not been budgeted for.</p> <p><b>ACTIONS - n/a</b></p> <p>12. Please can Jenny provide an update on the uniform tender, I have added her name to the uniform item on the agenda.</p> <p>The uniform tender is progressing and is ready to go out to suppliers. There is a 12 week turnaround on the tender process. The invitation to tender advertisements will appear in the media commencing 18/7. The tender has been issued on the basis that the uniform is subject to change and the uniform shop is still based on the school premises, but is operated by outside operators, that are the successful tenderers. We believe this will provide the benefits of having an on-site supply of uniforms, having the convenience of students being able to collect uniforms on-site, but remove the administrative burden of the school managing the retail outlet and provide a “52 week” service for parents. This arrangement also maximises the financial return to the school by the supplier.</p> <p><b>ACTIONS - n/a</b></p> <p>13. We are going to raise a motion to spend 30K for the seniors courtyard and request a commitment from you to match our contribution dollar for dollar. We feel this is a reasonable request considering your commitment last year to match outdoor seating dollar for dollar under the cola which is now being funded by asset management.</p> <p>Yes. I would be supportive of that and would be happy to match the financial contribution. Susana from Shake Up Architecture is developing a plan for this area based on the storage containers being removed. They are now empty. The only hold up is bringing a crane and heavy vehicles into the trees area with the ground being so wet.</p>	



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	<p><b>ACTIONS - n/a</b></p> <p>14. Motion to engage Elevate Education</p> <p>We are not in favour of engaging Elevate Education. The school has used them in the past and senior members of the Executive have worked in other schools where they have been used, and their use has been discontinued. We don't believe it is good use of funds or beneficial to students in developing good study habits.</p> <p>The Parent Information sessions are relatively in-expensive and may have some merit.</p> <p>The schools High Expectations Team, as part of the current school plan have been developing a "learning to learn" program that spans across Year 7-12. This program integrates study skills, revision strategies, note-taking practices, retrieval practices, cognitive load, NESA credentialling requirements, High Leverage HSC Strategies and extended writing scaffolds. This program will be launched with Year 11 in Week 10/Term 3 and with Year 10 in Term 4 as part of the "Taster" program in preparation for Stage 6 study.</p> <p>The Wellbeing and High Expectation Teams are putting together some resources for other programs and presenters who we feel will be of more benefit. I will send these through for consideration in the coming days when they are available.</p> <p><b>ACTIONS - n/a</b></p> <p>15. Use of Citizen Blue for recycling</p> <p>This has been a very frustrating organisation to deal with. David Galea and the Environmental Team are ready to launch this program, have prepared marketing for students and have presentations for year assemblies ready to go. Unfortunately, the organisation is very unresponsive and we are wasting a lot of time contacting them by phone and email without getting response. If any P&amp;C member has contacts within Citizen Blue we would appreciate assistance in moving this forward? We are just waiting for the bins!</p> <p><b>ACTIONS - Ruth Lindsay volunteered to help follow-up</b></p> <p>Other Business</p> <ul style="list-style-type: none"> <li>Stage 1 of the Oval project is due to be handed over to the school on Tuesday 21/6</li> </ul>	

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	<ul style="list-style-type: none"> <li>● Stage 2 of the Oval project is due to be handed over to the school on 18/7</li> <li>● Final Stage is due for completion on 31/8</li> <li>● At time of writing we have not had an update from the Consultant Architects on the Toilet Upgrade. There has been extensive student consultation on the planning, with further consultation planned once draft designs are available</li> <li>● Gum removal – As part of the Oval and Seating Upgrade project, we have reached an agreement with Asset management to share the cost of removal of gum on most of the concrete surfaces around the school. Approx total cost \$50k. This project will commence on 18/6 and complete during the winter school holidays.</li> </ul> <p>Stanley Street “kiss and drop” – I am seeking P&amp;C support to advocate around this. The school has never had a dedicated kiss and drop area on Stanley Street. Many parents have used the Bus Zone in the morning (located at the front pedestrian gates) to drop students for school. On Tuesday 7/6, without prior warning, Council Rangers photographed the number plates of many parents dropping their kids off at school and these parents have subsequently been fined (\$352). I believe this is untenable action from Council and I will be writing a formal letter of complaint to them. I and the many parents fined, would appreciate P&amp;C support to rescind these fines and provide the school with a suitable drop off point on Stanley St ongoing.</p> <ul style="list-style-type: none"> <li>● Social Media – We have developed a CHS Publicity Team. The Team has decided that Facebook and Instagram are the 2 social media platforms that best meet the schools needs. We will continue to publish a fortnightly KIT Newsletter. We would encourage all our families to follow us on one of the platforms. <ul style="list-style-type: none"> <li>○ Facebook - <a href="https://www.facebook.com/ConcordHighSchoolNSW/">https://www.facebook.com/ConcordHighSchoolNSW/</a></li> <li>○ Instagram - <a href="https://www.instagram.com/concordhighschoolofficial/">https://www.instagram.com/concordhighschoolofficial/</a></li> </ul> </li> </ul> <p><b>ACTIONS - n/a</b></p>	
9	<p><b>Treasurer’s Report</b> <b><u><a href="#">CHS P-C Treasurer Report</a></u></b></p> <p>It was requested that all parent donations to the P&amp;C via the school be paid by the end of term 2. this way we can direct any funds to the school on P&amp;C dissolution</p>	David Oxnam

	Item	Lead
10	<p><b>Building Sub-Committee Report</b></p> <p><a href="#">Minutes from previous P&amp;C Building subcommittee meeting</a> available</p> <p>We had a very productive meeting and discussed</p> <ul style="list-style-type: none"> <li>• Timeline and actions for CHS student permanent toilet upgrade. The plan is to have all permanent student toilets updated for day 1 term 1 2023</li> <li>• P&amp;C representatives Linda Dunkin and Natasha Mogilin asked how student voice could be surfaced and reflected in toilet designs</li> <li>• ShakeUp Architects took on the responsibility to conduct student focus groups</li> <li>• Designing toilets with student safety and positive behaviour, and a plan to have toilets permanently unlocked in mind</li> <li>• Completion of oval and seating would be day 1 term 3</li> </ul>	Natasha Mogilin
11	<p><b>Diversity and Inclusion Network (DIN)</b></p> <ul style="list-style-type: none"> <li>• Thank you to Skye Taylor who has offered to coordinate meetings</li> <li>• Next meeting 28th June, Canada Bay Club 7:00pm</li> </ul>	Kathryn Zerk
12	<p><b>Uniform Sub - Committee</b></p> <ul style="list-style-type: none"> <li>• Update on uniform shop tender - refer to Principal's Report above</li> </ul>	Victor Newby
13	<p><b>Grants Update</b></p> <p><u>Acquittals</u></p> <ul style="list-style-type: none"> <li>• 2022 Nic Newling speaker series fully funded by the 2021 Canada Bay Council \$5k grant and \$3k of the \$15k from the 2021 Club Grant Round 1 money. Thank you to Jody Engisch and Danka Milinovic for organising the series so quickly.</li> <li>• 2020 Stronger Communities \$20k BBQ grant which required additional evidence. Thank you Victor for providing the photos on such short notice.</li> <li>• \$1,500 LEGO STEM competition grant acquittal</li> </ul> <p><b>Action: VN to provide the P&amp;C with the invoice from the school to enter the Lego Robotics competition and purchase of practice robotics kits so the Federal government STEM grant can be acquitted.</b></p> <p><u>Applications submitted for the following</u></p> <ul style="list-style-type: none"> <li>• Community Building Partnerships x 3 submissions ~\$90k:</li> </ul>	Ruth Lindsay / Natasha Mogilin

	Item	Lead
	<ul style="list-style-type: none"> <li>a. Aircon in three commons as per teacher requests</li> <li>b. BBQ installation and basketball fence repair as per school leadership request</li> <li>c. Contribution to senior outdoor courtyard space</li> </ul> <p>Community support letters to State MP would be helpful.</p> <ul style="list-style-type: none"> <li>● Club grants round 1 ~\$5k: Basketball hoops and backboards replacement (WHS items from the teacher request list). Not the table tennis table requested by VN as we did not hear back about where this would be placed and concerns from the architect on where the table tennis table could be safely placed.</li> </ul> <p><u>Upcoming applications</u></p> <ul style="list-style-type: none"> <li>● <b><u>Small Project Grants for Individuals</u> - \$500 - \$5,000 (not for capital or equipment)</b></li> </ul> <p>Support NSW-based professional artists and arts/cultural workers (including museum workers) to build their capability, portfolio of work, audience and/or market. Examples of projects that may be funded include but not limited to:</p> <ul style="list-style-type: none"> <li>○ Mentoring, skills development or residency opportunities;</li> <li>○ generating new income from your creative skills and forming cross multi-disciplinary performances;</li> <li>○ an outstanding arts and/or cultural opportunity, such as performing or presenting a work at a nationally or internationally recognised festival, industry event or exhibition;</li> <li>○ development of new work that would expand their audience.</li> </ul> <p><b>School priority alignment</b> VNs previous request for an artist in residence to help nurture a growing student interest in the arts</p> <p><b>Important to note</b> the artist will need to apply for this grant. The P&amp;C is happy to support any grant writing.</p> <p><b>What is needed to apply - P&amp;C is here to support</b></p> <ul style="list-style-type: none"> <li>○ List of possible candidates who have agreed to be an artist in residence at CHS.</li> <li>○ School has identified one artist however we are waiting for next steps around School and community benefits/outputs</li> </ul>	

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	<ul style="list-style-type: none"> <li>● <b><u><a href="#">Creative Capital grant</a></u> - Minor Works and Equipment \$5,000 to \$250,000 Our MPs are very supportive of this</b></li> </ul> <p>Established to meet the demands for facilities to support the creative economy and improve access to and participation in quality cultural experiences across NSW. Cultural equity is at the heart of the new Creative Capital Program and will ensure that more people have access to and can participate in the arts. Grants will be available to fund new infrastructure or to upgrade existing cultural infrastructure to make existing spaces fit for purpose. Communities will benefit with fit-for-purpose, high performing museums, theatres, performance spaces, galleries, Aboriginal Cultural Centres, Keeping Places and language centres across NSW.</p> <p><b>School priority alignment</b></p> <ul style="list-style-type: none"> <li>○ Theatrette upgrades specified in Head Teacher capex list</li> <li>○ Student Voice survey completed term 1 2022 where students expressed a desire for updates to performing arts spaces</li> </ul> <p><b>What we need from the school to apply - P&amp;C is here to support</b></p> <ul style="list-style-type: none"> <li>○ List of costed requirements (with supplier quotes)</li> <li>○ Letters of support from at least 10 community groups to demonstrate community need beyond the school</li> <li>○ Vision for the theatrette and what community benefits can be delivered</li> </ul> <p><b>Timing</b> Grant opens Monday 11 July 2022 and closes 12 midday Monday 8 August 2022</p> <p><b>Response to VN on the school proposal submitted requesting grant funds be provided to the school to support the Life Ready Program for Year 12 students</b></p> <ul style="list-style-type: none"> <li>● The P&amp;C regards the delivery of the curriculum to be a school expense</li> <li>● Funding curriculum initiatives is not supported by non-government grant providers who mostly see the delivery of the curriculum to be a NSW Department of Education expense</li> <li>● Funding curriculum initiatives does not align with the P&amp;C purpose</li> </ul>	

	Item	Lead
	<p><i>Concord High School P&amp;C Association and its volunteers work to bring the school community together so that parents, carers, staff and community members can help meet the needs of the school community and contribute to decisions about the school. We also assist in providing facilities and equipment for the school and promoting the recreation and welfare of the students at the school. The P&amp;C offers a means of staying connected with your child, their school and your local community.</i></p>	
14	<p><b>Fundraising and Events Update</b></p> <ul style="list-style-type: none"> <li>● P&amp;C tax deductible building fund for updates to building, specifically aircon. Contributions need to be made by the end of this month for people to be able to claim for FY22. Donations can be made at any time.</li> <li>● Friends of Concord High School Facebook page for alumni led by passionate teachers and student alumni as admin? <b>ACTION: VN to gauge interest among teachers and students leaving and come back to the P&amp;C with how might we get this started?</b></li> <li>● Parents are very interested in funding and organizing an event</li> <li>● Parent suggestions for events at the school to celebrate BBQ, seating upgrade and sports oval where parents would volunteer and participate. How can we explore the possibilities of making one or more of these a whole school event? <ul style="list-style-type: none"> <li>a. Christmas Night Market with school ensembles playing</li> <li>b. Outdoor visual art exhibition</li> <li>c. Yarn bomb</li> <li>d. Beat the brown - murals designed and painted by students/local artists</li> <li>e. School ensemble concert</li> <li>f. Outdoor cinema for parents and students</li> <li>g. A designated wall (or area) for anyone who wants to paint their emotions out</li> <li>h. Q&amp;A evenings/session with year 12 providing study/coping strategies for school</li> <li>i. Community service events where students connect with seniors</li> <li>j. Food from different cultures and nationalities - think food trucks lining Stanley Street</li> </ul> </li> </ul>	Linda Dunkin

	Item	Lead
	<p>k. Tree planting day and community BBQ <b>ACTIONS: There is a need for parent volunteers to organise these events if they are to proceed.</b></p>	
15	<p><b>Motions</b></p> <p><b>1. Motion 1: For CHS P&amp;C to purchase \$30,000 outdoor furniture, which will be matched by a school \$30,000 contribution to be placed and used in the senior courtyard so we can deliver student-inspired designs created by ShakeUp Architecture.</b></p> <p>After over 12 months of the P&amp;C requesting the school remove the three shipping containers in the senior courtyard to create a healthy, uncluttered outdoor space for students. School Infrastructure NSW has stepped in and arranged for their removal. Since then, the P&amp;C requested student voice be surfaced and we learned students are seeking updates to the senior courtyard area to transform it into a usable space where they can take respite and socialise and relax. ShakeUp Architecture, supported by Asset Management via a P&amp;C Building subcommittee meeting agreed to design a space for senior students and has subsequently conducted focus groups to understand their needs for a dedicated senior space. A quiet retreat to reset and socialise in small groups was the feedback. Directionally, ShakeUp Architecture has advised us this space will need furniture designed for individual reset time and socialising in small groups, as well as landscaping. Design themes and furniture from the COLA will be extended to the Senior Courtyard space.</p> <p><b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Alison Massey <b>Carried</b></p> <p><b>2. Motion 2: to spend \$30,000 on furniture in the Maths common to create a purposeful and useful classroom space for students and teachers.</b></p> <p><b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Linda Dunkin <b>Carried</b></p>	Alison Massey

	Item	Lead
	<p>With almost 20 demountables and reports and images of classes being taught in shared spaces due to lack of space, the P&amp;C would like to leverage the designs from Gardner Wetherill architects to create a purposeful, useful space in the Maths common area so a class can be productively delivered in that space. This would include independently collecting and understanding the needs of users of that space to be provided to an approved furniture supplier. The anonymous feedback from a P&amp;C survey was that the Maths common be able to function as a GLA and include chairs with backs on them.</p> <p><b>3. Motion 3: For CHS P&amp;C to spend \$12,000 of the remaining Club Grants to deliver targeted activities with the objective to improve student productivity, welfare and wellness.</b></p> <ul style="list-style-type: none"> <li>○ Supports parent engagement measures that dropped in the last TTFM survey, specifically around <ul style="list-style-type: none"> <li>■ ‘Inclusive school’ and</li> <li>■ ‘Support student learning’</li> </ul> </li> <li>○ Supports student engagement measures that dropped in the last TTFM survey <ul style="list-style-type: none"> <li>■ ‘Students that value schooling outcomes’ which was substantially below the NSW norm</li> <li>■ ‘Students with a positive growth orientation’ which seems to dip in years 11 and 12</li> <li>■ Trends in student optimism are declining - fewer students with high optimism and more with low optimism scores</li> </ul> </li> </ul> <p><b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Ruth Lindsay <b>Carried</b></p> <p><b>4. Motion 4: For CHS P&amp;C to purchase Zoom license \$125 (federation reduced rate) 1st July 2022 - 30th June 2023</b> <b>Proposed:</b> Natasha Mogilin</p>	



	Item	Lead
	<p><b>Seconded:</b> Ruth Lindsay <b>Carried</b></p> <p><b>5. Motion 5: For CHS P&amp;C to purchase renew the email, hosting and domain name fees with GoDaddy to ensure the P&amp;C website can be renewed up to a maximum spend of \$250</b> <b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Ruth Lindsay <b>Carried</b></p> <p><b>6. Motion 6: For CHS P&amp;C to spend \$14,000 towards the purchase of 3 air-conditioners to be funded from the Building Fund (with the shortfall to be funded by general P&amp;C funds). The School will purchase a 4th air-conditioner</b> <b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Alison Massey <b>Carried</b></p> <p><b>7. Motion 7: For CHS P&amp;C to spend up to \$5,000 in consultation with the school on the understanding that the school contributes \$4,100 as the balance to cover the teacher librarian (Jason Munday) library resources funding request.</b> <b>Proposed:</b> Natasha Mogilin <b>Seconded:</b> Alison Massey <b>Carried</b></p>	
16	<p><b>Any Other Business</b></p> <p>1. NM advised there has been parent feedback that there is no heating in some of the classrooms at the school. VN confirmed that is correct. VN advised an audit of school heating and cooling was done 2 - 3 years ago and he would update it and share with the P&amp;C.</p>	Alison Massey

**CONCORD HIGH SCHOOL  
P&C ASSOCIATION**

We help our community thrive

	Item	Lead
	<p>2. LD enquired about an incident in the prior week where she had heard that a student in a wheelchair was unable to access a classroom. VN explained that this student doesn't always require a wheelchair and at that time the school had not allocated an accessible classroom, KZ questioned how is this possible when this student had been at the school for 3 and a half years? VN said, we are now working towards this.</p> <p><b>ACTION: VN to provide an updated audit of all rooms that have working heating and cooling in the school at the next P&amp;C meeting</b></p>	
	<p><b>Meeting closed 9pm</b></p>	

**Next Meeting: 26th July, CHS Library 6pm**

6th September (including AGM) 25th October, 22nd November