

CONCORD HIGH SCHOOL P&C ASSOCIATION

General Meeting Minutes

ABN: 43 317 153 298

Date & Time: 6 September 2022 6pm

Where: CHS Library

	Item	Lead
1	<p>Welcome</p> <ul style="list-style-type: none"> ● Monita welcomed and congratulated the new P&C Executive, thanked them for nominating and said she is excited about the future and looking forward to working together ● Monita thanked the outgoing P&C Exec for all the work they'd done to understand deficits at the school and lobby to getting them fixed and that the outgoing P&C had created a better school for current students and students yet to attend the school ● The new P&C Office Bearers are <ul style="list-style-type: none"> ○ President: Monita Patel ○ Vice President: Ruth Lindsay ○ Vice President: Cassandra Seto ○ Secretary: Sarah Cosier ○ Treasurer: Chris Shaw 	Monita Patel
2	<p>Guest speaker</p> <p>Alice Leung, Branch President Teachers Association</p> <p>Teacher shortage - 11,000 more teachers require</p> <p>At CHS T3/Wk5 - 43 classes with nil teachers, merged classes or under minimal supervision - year 12 class missed one week of science with a teacher away - under supply of PE teachers - Technology teacher required, position filled but awaiting the teacher to be released from existing school - very hard to receive applications in all school sectors - CHS will be fully staffed Day 1/Term 4 (86 permanent positions) but with mat leave etc there may be gaps - sick leave huge impact this year - has clawed back staff from other roles, declined requests for other roles - teacher load 48 periods/fortnight, even with inbuilt relief with extra contracts</p> <p>Attract and retain issues - pay, work load - on avg, teachers pay have been falling since the late 1980s - not enough time to do work at work - marking, assessments, programming, lesson design, working with learning support team, working with colleagues - teachers take a lot of work home, not</p>	Alice Leung

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	<p>uncommon to take sick leave to do work (exam marking, lesson prep etc) - Govt starting to take notice, yet to address pay and planning time; thought bubbles include FIFO teachers, poaching from other states, increase email inbox size, adding more assessments, outsourcing teachers core work to for-profit, private companies - more planning time required</p> <p>Schooling Resource Standard = min funding required so at least 80% of students can achieve above national min standard - min 100% required - NSW public schools receive 87.4% (this includes NESAs funding) - NSW private schools receive 105.5% (does not go to NESAs) - impacts class sizes, support staff, admin staff, resources, building and maintenance</p> <p>What can we do? Scan the provided QR code, sign up to show support</p> <p>Ed Dept rezoned schools with Director roles which sucked up</p> <p>School funding increases proportionate to student numbers</p> <p>Lobby Local Govt, develop and maintain relationships, important role of the P&C - as is the role of Alice and the Teachers Federation - John Sidotti</p> <p>Federal grants only available to private schools</p> <p>Chris asked Victor if the school's budget increased to min SRS, what impact would it have? Victor advised it would do nil without the teachers required.</p> <p>Natasha asked Victor what he would do with that money which is around \$1.5m. Victor advised he would use it for staffing, it would provide more flexibility to delivering upgrades and maintenance at the school, and provide more resources for students and teachers.</p> <p>Victor advised as of day 1 term 4 2022 Concord High School will be fully staffed, however this does not mean there will be a teacher in every role. Some teachers will be on some sort of leave. There are 86 full-time permanent teacher positions at Concord High School.</p> <p>Chris asked Alice would the gap in SRS sufficiently fund teacher pay requirements? Alice advised potentially, and that she would follow-up with the Teachers Federation to better understand that question.</p> <p>The P&C thanked Alice for her time and the fantastic presentation.</p>	
3	<p>Attendees</p> <p>Apologies</p> <p>Alison Massey</p>	

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4	<p>Acceptance of Minutes of previous meeting</p> <p>Raised: Linda Dunkin</p> <p>Seconded: Teresa Rosier</p> <p>Carried</p>	
5	<p>Correspondence and Communication</p> <p>None</p>	
6	<p>Business arising from previous meeting</p> <p>There is now a document that contains all of the actions from previous P&C meetings</p>	
7	<p>President's Report</p>	
8	<p>Principal's Report</p> <p>Principal submitted the Principal Report with the Business arising document as reference</p> <p>Victor acknowledged the outgoing P&C and said once finished, the initiatives of the outgoing P&C will result in an almost rebuilt CHS - new building program and internal upgrade program are both due to P&C advocacy. Victor said this has made running the school quite complex, some things therefore are taking longer, also Asset Management and School Infrastructure NSW require reminders and a push sometimes.</p> <p>Victor advised there is a 5 page list of items underway thanks to great work of the outgoing P&C. Here is a summary</p> <p><u>Oval resurfacing and seating</u></p> <p>Oval complete, seating 85% complete - grandstand and seating covering near basketball to be completed, school holidays completion subject to weather - CHS now has enough outdoor seating - some of the older style seating to be relocated, donated - Natasha asked if blue surface paint can be completed later (if weather delayed) so table tennis tables can be used by students now</p> <p><u>Oval opening Ceremony</u></p> <p>Victor advised Oct 12th was considered, clash with HSC in the hall - moved to Wed 9th Nov which allows hall use if wet weather, a morning event, community and politicians. The P&C requested John Sidotti be invited given the meeting he initiated with the P&C at the school was the reason for the school and toilet upgrades. Victor agreed.</p>	<p>Victor Newby</p>

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	<p><u>Toilet upgrade</u></p> <p>Victor advised he approved toilet designs. Linda and Natasha expressed they were disappointed and quite upset the P&C were not consulted. Victor advised he was waiting for the final final plan on Friday and would send to the P&C for consultation. Linda noted the plan was actually due for completion 31 August and now 1 week late. Natasha advised there will be no time for consultation as the tender is due to go out on Friday.</p> <p>Victor advised he approved tiles (agreed with selection) and toilet paper dispensers (twins). Linda and Natasha again expressed disappointment around the lack of consultation, and when asked, Victor did not know if the tiles and toilet paper dispensers were in stock, which was a requirement of the P&C handing over the \$150,000 toward the toilet upgrade.</p> <p>Natasha advised to satisfy the condition of the grant, the toilet upgrade would need to be completed over Christmas closure, work must be completed by 28th Feb 2023 to meet terms of the grant.</p> <p>Linda requested stock Victor approved be confirmed as available and this was a good example of how consultation can be helpful because the P&C would have asked if the tiles and toilet paper dispensers were in stock.</p> <p>Natasha said the P&C and students are stakeholders in the toilet design process and it was upsetting, given the toilets are the biggest driver of student dissatisfaction in surveys that there would be no consultation. Natasha suggested it might be nice to close the loop with students and show them the toilet designs and let them know their feedback was heard and incorporated in the designs. Victor asked if the P&C thought it would be OK to show students the toilet designs before they were built. Natasha said absolutely, to let them know their opinions are valued and acted on.</p> <p><u>Senior courtyard</u></p> <p>Victor advised the cost to deliver the architect designed plans \$150k, though there is not a hard quote yet, have plans and quotes for furniture - funded to \$60k, P&C to provide \$30k and school to match with \$30k - furniture to cost just over \$70k.</p> <p>Victor asked the P&C to consider reallocating funding to be able to complete the Senior courtyard. The school will match P&C spending in this area - Victor advised the school will match the P&C contribution to the senior courtyard dollar for dollar.</p> <p><u>BBQ</u></p>	

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	<p>Undercover with roller shutters on front and sides - to be used by students, for functions, hospitality classes - if built at end of the hall, will have to be moved when hall is demolished as part of new build upgrade - architects for new build have suggested move it to back of oval, not ideal - do we build and relocate or find a new location?</p> <p>How long to install? Not sure.</p> <p>Victor has been advised it is relocatable, it is therefore agreed to install as originally planned at end of existing hall</p> <p><u>Upgrade of existing building</u></p> <p>Asset Management Unit (AMU) has proposed re-carpet of maths common, painting of timber finishes/walls/ceilings/stairwells & railings. Victor asked if this was in line with what Anthony Manning promised when the P&C met with SINSW. Natasha and Linda advised the P&C was promised the whole school interior would be recarpeted and painted over the September school holidays. This was discussed and agreed in the last P&C Building subcommittee meeting.</p> <p>ACTION: Natasha and Victor to clarify the acoustic noticeboard panels to be installed on sliding doors offline</p> <p><u>LED lighting, feminine hygiene dispensers</u></p> <p>Victor advised he was awaiting advice from Asset Management</p> <p><u>Drop off zone</u></p> <p>No change to be made to current drop-off and pick-up rules as advised by Council.</p> <p>Linda to advocate through the PRG (project reference group) for a safe and welcoming entrance to the school - access is an important debate</p> <p><u>Year 12 picnic day</u></p> <p>Wed 21st Sept, last Wed of the Term - PJ day for the students</p> <p>Students requested to have pizza, gelato, photo booth - P&C contributing \$1,000, school to top this up</p> <p>Partnership with Drummoyne Business Chamber - discussion for work placements for year 10 students - kids are insured on site</p> <p>NAPLAN, Tell Them From Me - refer Victor's Principal Report</p>	

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	<p><u>Uniform Shop</u></p> <p>Monita on selection panel - 10 suppliers tender reviewed - fabric we currently have is the best when compared to other suppliers - there may be some raise in costs for some items - Focus to remain as supplier and uniform shop operation, same hours, operate in holidays, additional hours for Year 7 students, online</p> <p>Year 7 Open Afternoon - Wed 21st Sept, 4.30pm to 5.45pm - Terese to run a P&C table - Ruth asked if an option for P&C to speak. Victor said yes.</p>	
9	<p>Motions</p> <p>To amend the motion moved in the 22 June meeting</p> <p>From</p> <p><i>To spend \$30,000 on furniture in the Maths common to create a purposeful and useful classroom space for students and teachers</i></p> <p>To</p> <p><i>To spend \$30,000 including gst on outdoor and recreational spaces for students</i></p> <p>Raised: Linda Dunkin</p> <p>Seconded: Cassandra Seto</p> <p>Carried</p> <p>Discussion notes on this motion. Victor advised there are trees x 2 to be removed, new furniture, landscaping, retaining walls, concrete ground. Victor advised the school will match the current \$60k with \$60k to take the total to \$120,000. Victor also said he will match P&C funding dollar for dollar in this space.</p>	Natasha Mogilin
10	<p>Treasurer's Report</p> <p>There will be a handover period as the outgoing Treasurer hands over to the incoming Treasurer</p>	
11	<p><u>Building Sub-Committee Report</u></p> <ul style="list-style-type: none"> • Toilet upgrade designs were due today and tender at the end of the week, designed with keeping the toilets unlocked in mind • Work to be completed over the Christmas holidays 	

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	<ul style="list-style-type: none"> • \$150,000 grant provided to help fund this work • Toilets must be complete by 28 Feb and grant acquitted 31 March 2023, if not then there is a lengthy change of scope process the P&C has to follow • There were no volunteers at the P&C meeting to submit an application to extend the grant, this is a time consuming process • Discussion around the grant having been approved October last year, P&C grateful for SINSW upgrading all toilets and for providing an architect, however we need to deliver 	
12	<p>Grants Update</p> <ul style="list-style-type: none"> • RU OK? Day \$5,400 sponsorship from CCBC • Unsuccessful with Creative grants applications • Awaiting outcome of 2022 State government Community Building Partnership grant (approx October) for aircon, BBQ installation, basketball fence and furniture/landscaping • Victor advised \$250,000 estimated cost for security upgrade, if a grant comes up again this year then documents including a quote are available for submission. • Volunteer Grant is open, up to \$5,000 - upgrade laptops, iPads. Ruth to look into applying 	Ruth Lindsay / Natasha Mogilin
13	<p>Diversity and Inclusion Network Update</p> <ul style="list-style-type: none"> • New P&C Exec to review 	
14	<p>Uniform Sub Committee Update</p> <ul style="list-style-type: none"> • Refer Point 8 above 	Monita Patel
15	<p>Any Other Business</p> <ul style="list-style-type: none"> • Date for next meeting - second week and second last week of the Term. • Motion raised by Linda Dunkin to remove ex P&C members from the Westpac bank account: <ul style="list-style-type: none"> ○ Angela Smith ○ Glenn Harris ○ Linda Dunkin <p>and add new P&C members:</p> <ul style="list-style-type: none"> ○ President: Monita Patel ○ Vice President: Ruth Lindsay 	

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	<ul style="list-style-type: none"> ○ Vice President: Cassandra Seto ○ Secretary: Sarah Cosier ○ Treasurer: Chris Shaw <p>Members will need to attend the bank in person.</p> <p>Moved: Natasha Mogilin</p> <p>Seconded: Alison Denning</p> <p>Minimum 2 signatures required, max \$15k withdrawal from account per day</p> <ul style="list-style-type: none"> ● Natasha asked the meeting attendees if everyone was OK to go ahead and purchase the outdoor furniture for the senior courtyard against the motions raised to do so. Everyone agreed. 	
	Meeting close - 9.04pm	

Next Meeting: Tuesday 18th October at 6.30pm, school library