

CONCORD HIGH SCHOOL P&C ASSOCIATION

General Meeting Agenda

ABN: 43 317 153 298

Meeting Wednesday 13th August 2024 at 6:30pm

Where: School Library

Website: <https://www.concordhspandc.com.au/>

Facebook: <https://www.facebook.com/groups/concordhighschoolpandc>

	Item	Lead
1	Welcome	Alison
2	Attendance Anna Koskinen, Alison Wallbank, Cassandra Seto, Amy de Paula, Victor Newby, Chris Shaw	
3	Apologies	Amber
4	Acceptance of Minutes	Alison, Anna seconded
5	Correspondence and Communication Email from Mrs Laura Bivona (head teacher PDHPE) informing us that the Consent workshops will be paid for by the Dept of Ed.	Amber
6	<p>Business arising from previous meeting</p> <ul style="list-style-type: none"> • Trivia wrap up – (see President report) Raised around \$6k Thank you to Outback steakhouse, 3 staff served and cooked + prizes; crust pizza very supportive; businesses very supportive. Amy raised vote of thanks to P&C organisers. Maybe consider a family trivia? To get to meet other parents. Maybe musical trivia bingo? Five dock club allows use of venue. • Funding bench seating (vote after reports) Price increase on bench seating (increased capacity, wall mounted benches, some table seating, cleaning up a messy area) \$33,500. • \$2,800 from building fund; \$27,200 from regular account to be committed to bench seating moved by Amy. Seconded by Alison, vote unanimous. • Mascot still to be paid \$5-9K for quotes. School will pay part • Robotics club still to be paid • These would be around \$13-\$14k 	Alison.

	<ul style="list-style-type: none"> Need to reserve funds for teachers gift and yr 12s (around \$2000) 	
7	President's Report	Alison Wallbank
8	<p>Principal's Report Attached.</p> <p>Refurb work in existing rooms over 9 months. Most disruptive work done in holidays.</p> <p>Main works to start next week. Canteen relocated. Covered walkway in place, this will remain as permanent covered walkway to alternate access for school.</p> <p>Yr 12 Trials included in larger groups held the community halls, good practice for when can't access school hall. Project budget is hiring the hall. \$8k for Yr 12 trials, end of yr 11, and HSC.</p> <p>WWPHS only year 7 next year.</p> <p>Thanks for trivia night.</p> <p>Tell them from me survey: sense of belonging, connectedness, classroom management, teaching styles. Every measure was above state averages.</p> <p>Staff are very settled cohort, working well. Very positive.</p> <p>Literacy and numeracy showed good growth, well above state average. Last year's Yr12 also well above state average and increasing. We were in top 20 schools for growth for HSC (published in Herald yesterday; ranked 15 in state).</p> <p>ALARM: A learning and responding matrix (Max Woods). Teaching kids to critically analyse. Targeted to maximise results in longer answer and analytical questions.</p> <p>Alison feedback great parent teacher interviews, Amy concurred.</p> <p>Concord Golf club donated \$5000 to be spent on sports equipment.</p>	Victor Newby
9	<p>Treasurer's Report</p> <p>\$6381 profit from trivia night.</p> <p>\$16851 in parent donations in T2</p>	Chris Shaw

	<p>Sofas, shelving for library purchased (library shelving came from building fund)</p> <p>Some donations to building fund (tax deductible)</p> <p>\$49K balance</p> <p>Yearly audit around \$1000</p> <p>Website to be renewed next year</p> <p>Accountant required for BAS statements</p> <p>\$2000 from five dock rsl, half for hardship and half for bench seating</p> <p>\$3000 in building fund</p> <p>Chris planning to step down from treasurer role.</p> <p>Alison thanked Chris for his commitment.</p> <p>Anna K. will be open to being nominated for treasurer at AGM in September.</p>	
10	<p>Any Other Business</p> <p>Cass: Consideration for outdoor space in regeneration. Consideration for need to get kids to park across road if needed. Theaterette will be opened in wet weather.</p> <p>Anna: Proposal to have golf as a school sport. Cassie to call 3 golf clubs to see what is possible.</p>	
	Meeting close	
	Next meeting : Tuesday 17th September 2024 (AGM followed by general meeting)	

	Actions	owner	status	Date raised
1	Lodge BAS with ATO (motion to pay up to \$2500 for accountant)	Chris Shaw	open	27/2/2024
2	Consent Labs – PDHPE talks on consent. Dept of Education will be funding	Victor Newby/Laura Bivona <small>Head Teacher PDHPE</small>	closed	19/6/2024
3	<p>Motion raised to fund: awaiting invoices</p> <ul style="list-style-type: none"> • Mascot costume \$5000 	Amber Hooker/Chris Shaw	open	26/03/2024-current

	<ul style="list-style-type: none"> • PDHPE sports uniforms \$4,800 • Robotics \$ 3662.62 <p>Library sofas \$2846.16 (paid)</p> <p>Library shelving \$1894.20 – from the building fund (paid)</p>			
4	Trivia Night -raised \$6381.00	Alison Wallbank/Amber Hooker	closed	26/3/2024-13/8/2024
5.	Anna to meet with Victor Newby and Stephanie Di Pasqua – Senior Courtyard	Anna Koskinen	closed	19/6/2024-4/8/2024
6.	Fund bench seating – motion		open	13/8/2024
7.	Canada Bay Club Grant - \$1000 bench seating, \$1000 hardship fund	Anna Koskinen	open	29/6/2024 - current

2024 Meetings to be held at CHS Library at 6:30pm

Term 1: Tuesday 27 February, Tuesday 26 March

Term 2: Tuesday 21 May, Tuesday 25 June

Term 3: Tuesday 13 August, Tuesday 17 September (AGM followed by GM)

Term 4: Tuesday 5 November, Tuesday 10 December

P&C President Report - August 2024 - Alison Wallbank

Trivia Night 2024

Another wonderful evening, coordinated by a small, yet effective group of parent volunteers, gathering over cups of tea, for a couple of hours, one evening a week, for a few weeks, and time spent emailing, door knocking and ringing local businesses to support us.

Our motivation?

- Fundraising towards school improvements, as identified by the hard-working principal Mr Newby, and his wonderful team of dedicated teachers working to make school a safe, thriving and inspiring place for our developing adults
- Community connection for busy parents, who are interested in meeting members of their children's school community
- A social event to celebrate and draw a light for parents and local community members on our kid's school

Results?

- Amazing support from our local businesses! We are grateful and amazed at the generosity our local community showed towards our school with their donations towards our silent auction. This was particularly shown by the "**Outback Steakhouse**"; who unbelievably donated the entire meal, including the staff to cook and serve on site, as well as supply us with very generous gifts towards our trivia prize pool. We also were so generously supported by "**Crust**", who provided our vegetarian dinner option, completely free of charge. We would encourage you to *please support their businesses*, like they have supported our school
- The fun and spirited atmosphere the trivia attendees showed
- New friendships formed! I personally met a few parents who had attended knowing no-one but came along to show support to the school and meet some new people...this warmed our hearts.

Next Year?

- We took on some feedback and may make our event a little later in the year next year, so it isn't such a cold evening, in the hope of gaining more parent attendance. We have also thought about making it a family trivia event.... we may decide to do this, and will let you know later in the year.
- The school hall may not be ready for us next year, so may have to look for alternate premises, but will still have the same community spirit, and networking opportunities
- Please **consider joining us on the Trivia organising committee**, particularly if the P&C is too much for you, but you would like to contribute to one event a year...maybe this is for you?! Send us an email to express your interest, or reach out through our Facebook page.

Thank you!

- A huge thank you to Amber Hooker...an amazingly calm, organised and kind human being, who puts so much effort into everything she does!
- The rest of the trivia organising committee! Cass, Cassie and Natalie
- All the volunteers and paid helpers on the night, who served at the BBQ, bar, ran off and got additional supplies, brought things in from home, set up chairs and tables and then packed them all back up again, and helped the evening run smoothly; it was a great success!

Principals Report to P&C

26th March 2024

Business Arising

- **Pilot Classroom** – The room is now completed. Happy to take a brief tour of the space at the start of the meeting.
- **Upgrade of Existing Facilities** – Tender closed Friday 9th August. Expect a contractor to be appointed in the coming weeks. Works are anticipated to commence before the end of term.
- **Seating near Side Office** – Plans have been amended slightly to maximise the space. We have also received a quote for installation. Total cost \$33,605
- **New Building Program** – New commencement date is 19th August. High level of engagement with the successful contractor – Richard Crookes Construction.
- **Temporary Canteen** – Now in place and operational. Covered walkway to the canteen is now complete.
- **Demountable Changerooms** – Now in-situ awaiting final completion.
- **Trial HSC Exams** – Week 2 of the Year 12 – Trial HSC program has commenced. The 3 days of using the Concord Community Centre has gone ahead successfully and has provided the school and the exam supervisors the opportunity to iron out a number of minor administrative processes. The community centre will be used again for Year 11 exams in Weeks 7/8 this term.
- **Wentworth Point High School** – The Department has determined that Wentworth Point High School will commence in 2025 with a cohort of Year 7 ONLY and will build one year group per year.

New Business

- **Trivia Night** – Thank you to the P&C organising group for yet another very successful and enjoyable trivia night. The funds raised will lead to considerable positive outcomes for students with improved and modernised seating.
- **Tell Them From Me Survey** – This is an annual survey conducted across the school to seek student feedback on their school experience. Over the past few years we have had student responses that have been a fairly even mix of areas for improvement and areas that are positive. In the 2024 version with over 900 students responding EVERY measure in the survey was above state norms (averages) for the first time ever. This is testimony to the incredible efforts of our wellbeing and teaching staff and the focus that the school has had on ensuring that students at our school are known, valued and cared for.
- **NAPLAN 2024** – The school has received NAPLAN data for students in Year 7 and 9. The assessments were completed in March this year.

Our results show well above state average results for students in both Year 7 and Year 9 across all domains of the assessment (reading, writing, grammar, numeracy)

**TREASURER'S REPORT
12 Aug 2024**

Comments for Meeting Discussion

1. We hosted a successful trivia night! We made a profit of \$6,381.
2. We have started accepting tax deductible donations and using the building fund once again.
3. I am hoping to step down at the start of next year. If you're interested in taking over I'm keen to teach you how to create these reports!

Bank Balance

- General P&C account balance: \$49,726
- General P&C equity (portion of above available for general spending): \$49,075

Cash in

- \$16,851 in parent donations
- \$7,677 in trivia night revenue
- \$85 refund from iCare (was 5 years old)

Cash out

- \$2,846 on library furniture
- \$42 for website domain name renewal
- \$1,046 for P&C membership fees (includes insurance)
- \$1,296 in trivia night expenses

Status of Grants

- None outstanding

Status of DGR Building Fund

- The building fund balance sits at \$2,821
- We have received \$1,162 in donations since last report
- We have spent \$1,894 on library shelving since last report