

## CONCORD HIGH SCHOOL P&C ASSOCIATION

### Annual General Meeting Minutes

ABN: 43 317 153 298

Meeting Time: Tuesday 17th September 2024, 6:15pm

Where: Concord High School Library, 3 Stanley Street, Concord

<b>Attendance</b> : Alison Wallbank, Amber Hooker, Chris Shaw, Amy de Paula, Beth Collinge, Victor Newby		
1.	President's Welcome	Alison Wallbank
2.	Apologies – Anna Koskinen	Amber Hooker
3.	Acceptance of previous AGM Minutes – <b>Motion:</b> That the minutes of the AGM 5th September 2023 be accepted <b>Moved:</b> Alison Wallbank, <b>Seconded:</b> Amber Hooker <b>Motion:</b> Passed	
4.	Treasurer's Report The audited financial statements for the year ending 30 June 2024 were presented to the meeting. The P&C made a loss of \$81,503 for the year mainly as a result of \$84,395 in donations made to the school:  Robotics \$3003 Harmony Day \$1615 Year 10 camp \$1000 Yr 12 cupcakes \$516 Volleyball nets \$5096 World teachers gifts 2023 \$918 Yr 12 cupcakes 2023 \$416	Chris Shaw
5.	Election of Office Bearers The Chair handed over to Victor Newby as Returning Officer. All positions were declared vacant, nominations were announced, supported and accepted. <b>President:</b> Alison Wallbank Nominator: Chris Shaw, Seconder: Beth Collinge <b>Vice President:</b> Amy De Paula	Victor Newby

**CONCORD HIGH SCHOOL  
P&C ASSOCIATION**

We help our community thrive

	<p>Nominator: Amber Hooker, Seconder: Alison Wallbank  <b>Treasurer:</b> Anna Koskinen (absentee nomination received by email)  Nominator: Chris Shaw, Seconder: Amy De Paula  <b>Secretary:</b> Amber Hooker  Nominator: Alison Wallbank, Seconder: Beth Collinge  <b>Grants</b> : position vaccant</p>	
6.	Thank Returning Officer	President
7.	<p>Confirm Auditor and fee for the next year and set membership fee  <b>Motion raised</b> for \$1000 for next audit, all in favour – motion passed.  <b>Motion raised</b> Membership fee set at \$2, all in favour – motion passed.</p> <p>Allocation of particular auditor was deferred until later in the year to allow time for a suitable independent auditor to be identified.  <b>Motion raised</b> to add Anna Koskinen as signatory to Westpac bank account Concord High School Parents and Citizens Association.  All in favour – motion passed.</p>	President
	<b>Meeting close</b> 6:38pm	President

**Next Meeting: General meeting to follow AGM**

**Next AGM TBC September 2025**