

CONCORD HIGH SCHOOL P&C ASSOCIATION

General Meeting Minutes

ABN: 43 317 153 298

Meeting Tuesday 5th November 2024 at 6:30pm

Where: School Library

Website: <https://www.concordhspandc.com.au/>

Facebook: <https://www.facebook.com/groups/concordhighschoolpandc>

	Item	Lead
1	Welcome	Alison
2	Attendance Alison Wallbank, Amy de Paula, Amber Hooker, Zander Caguin, Anna Koskinen, Cass Seto	Amber
3	Apologies Victor Newby	Amber
4	Acceptance of Minutes Alison accepted previous minutes as correct	
5	Correspondence and Communication Response to the question on hearing loop in new building. <i>The design includes fixed hearing loops installed in the Admin, Staff Lounge and Hall. We have also allowed for 2 x mobile units that connect to the learning displays in classrooms that the school can store in the Admin area and deploy as required, as well as an additional mobile unit for use in the hall.</i>	Amber
6	Business arising from previous meeting <ul style="list-style-type: none"> • Bunnings sausage sizzle – Amber to continue to pursue, fundraising allocated for hardship fund and year 10 peer support to yr 7 camp • World teachers gift -well received. 	
7	President's Report – Amber spoke briefly about the sod turning ceremony.	Alison
8	Principal's Report – see below	Victor
9	Treasurer's Report – see below	Anna
10	Any Other Business	

	<ul style="list-style-type: none"> • 2025 year 7's – general discussion was held around attending the year 6 orientation on Dec 3rd. Amber, Amy and Anna will be free to attend and meet new parents. Alison will produce a flyer to hand out with P&C contact details. • School spirit purchases (Amy) – general discussion about purchasing Concord High School branded items such as pens/bag tags etc. Decision made that there is not time to do this before 3rd Dec. Also limitations in how to sell these items? Decision made to hold future discussions around “school spirit items” • Discussion around year 10 work experience. Cass raised questions about work experience and how many children attend a placement. Anna and Amber spoke of how useful the week was for their year 10's. Cass mentioned that some schools have kids apply at the end of year 9 as placements get so booked up. Anna said the careers teachers can assist with a placement if parents can't find something suitable. Cass will contact the careers teachers to enquire if there is a way that the p&c can assist with a list of placements/give parents some information around work experience in year 9/increase student participation? 	
	Meeting close – 20:00	
	Next meeting : Tuesday 10th December 2024	

2024 Meetings to be held at CHS Library at 6:30pm

Term 1: Tuesday 27 February, Tuesday 26 March

Term 2: Tuesday 21 May, Tuesday 25 June

Term 3: Tuesday 13 August, Tuesday 17 September (AGM followed by GM)

Term 4: Tuesday 5 November, Tuesday 10 December

	Actions	owner	status	Date raised
1	Lodge BAS with ATO (motion to pay up to \$2500 for accountant)	Chris Shaw – Anna Koskinen/Amber	open	27/2/2024
2	Motion raised to fund: awaiting invoices • Mascot costume \$5000	Victor/Anna Koskinen	open	26/03/2024- current

	<ul style="list-style-type: none"> • PDHPE sports uniforms \$4,800 			
6.	Fund bench seating – \$30,000.00	Victor	open	13/8/2024
7.	Canada Bay Club Grant - \$1000 bench seating	Anna	open	29/6/2024 - current
8.	World teachers day lanyard gift	Amy	closed	17/9/2024 – 25/10/2024
9.	Bunnings Sausage sizzle	Amber	open	17/9/2024 - current
10.	Year 7 orientation 3 rd Dec	Amber/Amy/Anna	open	5/11/24 - current
11.	Year 10 work experience	Cass	open	5/11/24

Principals Report to P&C

5th November 2024

Business Arising

- **Hearing Loop** – The school has been advised that the design includes fixed hearing loops installed in the Admin, Staff Lounge and Hall. We have also allowed for 2 x mobile units that connect to the learning displays in classrooms that the school can store in the Admin area and deploy as required, as well as an additional mobile unit for use in the hall.

New Business

- **New Build** – Progressing on schedule. Demolition complete. Piling works (foundations) well underway. Other foundational work, well underway.
- **Upgrade of Existing Facilities** – Works will commence on Monday 2nd December (Week 8) and will be completed by Day 1 – 2025. This will see the existing classrooms and teaching

commons upgraded with new teaching walls, paint, carpet, pinboard, operable walls and in some cases ceilings.

- **World Teachers Day** – Thank you to the P&C, on behalf of the staff who were thrilled to receive their custom designed lanyard as part of World Teachers Day. Thank you to Amy for dropping them off and handing out to staff at our morning muster.
- **HSC Exams** – Due to conclude this week. The exams have gone exceptionally well under the difficult circumstances of using multiple sites, construction noise, and limitations on space here at school. The school has been asked to do a media piece on the exams on Friday after the final paper.
- **Year 12 2024** – The class of 2024 will have sign out day next Wednesday and then Year 12 Formal next Friday 15th November. This will be followed by the annual ATAR Morning Tea on Wednesday 18th December where all students are invited back to share their HSC successes with teaching staff.
- **Presentation Day** – Our annual school Presentation Day will be held this year at Marie Bachir Public School at Strathfield. It will be an evening event, commencing at 6pm on Tuesday 17th December
- **Year 7 – 2025 Orientation Day** – Our orientation day for next years Year 7 will be on Tuesday 3rd December. We will host the students here at the school and the parents at Concord Public School, from 9am. This will be the only opportunity for the P&C to engage with new Year 7 parents prior to the start of the school year.
- **TTFM Parent Survey** – We had 115 parents respond to our Tell Them From Me parent survey this year, which is an excellent response rate. The survey has now closed, and I will have results to share with the P&C at the December meeting.

**TREASURER'S REPORT
4 Nov 2024**

Comments for Meeting Discussion

1. Half of the Fiver Dock RSL Grant has been allocated to the Student Hardship Fund this report, with half of the \$2000 grant yet to be allocated to student seating.
2. The P&C spent \$630 on Teachers Day gifts which were warmly received.

3. Received \$3 from "CBB Remediation Rem Payment" . Does anyone know where this payment is from?

Bank Balance

- General P&C account balance: \$50,045
- General P&C equity (portion of above available for general spending): \$48,394

Cash in

- \$10 in membership fees received
- \$3 from "CBB Remediation Rem Payment"

Cash out

- \$630 for Teachers Day Gifts
- \$1000 for Student Hardship fund from Grant

Status of Grants

- Five Dock RSL Grant with \$1000 spent on Student Hardship Fund and \$1000 remains for Student Seating.

Status of DGR Building Fund

- The building fund balance sits at \$2,820
- Unchanged since last report