

## CONCORD HIGH SCHOOL P&C ASSOCIATION

### General Meeting Minutes

ABN: 43 317 153 298

Meeting Tuesday 25<sup>th</sup> February at 6.30pm

Where: School Library

Website: <https://www.concordhspandc.com.au/>

Facebook: <https://www.facebook.com/groups/concordhighschoolpandc>

|   | Item  | Lead            |
|---|---|-----------------|
| 1 | <b>Welcome and year 8 panel interviews</b> <ul style="list-style-type: none"> <li>- Panel interviews was a success in this format and propose to run again in the same timing as there were many parents and kids with lots of questions.</li> </ul>                              | Alison          |
|   | <b>Attendance</b><br>Anna Koskinen, Alison Wallbank, Cassandra Seto, Victor Newby, Chiara Cenati (New Member) PLUS<br>Claire Karagiannis (Non Member)   |                 |
|   | <b>Apologies</b><br>Amy de Paula, Amber Hooker  | Alison          |
| 4 | <b>Acceptance of Minutes</b>  | Alison accepted |
| 5 | <b>Correspondence and Communication:</b><br>Applied for a volunteer grant to purchase electronic payment terminals for upcoming events. We will hear if we are successful in July/Aug 2025  | Alison          |
| 6 | <b>Business arising from previous meeting:</b> <ul style="list-style-type: none"> <li>• Online meeting held in Dec 2024 to approve the support for the Year 7 Consent Labs.</li> <li>• Bench seating installed and in use at the school. Project is largely completed.</li> </ul> |                 |
| 7 | <b>President's Report</b><br>No separate president's report.  | Alison          |
| 8 | <b>Principal's Report – see below</b>   | Victor          |
| 9 | <b>Treasurer's Report – see below</b>   | Anna            |

|    |   |  |
|----|---|--|
| 10 | <p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• <b>Grant application for electronic payment terminals</b> – New member Chiara noted that Burwood girls introduced P&amp;C terminals for use at events at another school.</li> <li>• <b>Year 10 Work Experience</b> – Update on plans for 2025 to be provided by Victor. P&amp;C to provide support for improving the list of businesses available to the students. See actions below.</li> <li>• <b>Year 7 2025</b> numbers are lower than prior years due to Wentworth Point high school opening in 2025, approx. 155 students. Improvement in the male/female ratio for this year to 58%/42%.</li> <li>• <b>School Transitions</b> – Next week is Open Day at the school for prospective Year 7 students. CHS looking to appoint a Head of Transitions role in the school with focus on key transitions from Year 6 to 7, Year 10 to 11 and Year 11 to 12.</li> <li>• <b>2024 HSC results</b> – This is the 2<sup>nd</sup> best year CHS has ever had. Graph included in Principals report below along with growth in NAPLAN and the Tell then from Me survey results provided to P&amp;C in 2024.</li> <li>• <b>Grade Sport Update</b> – CHS will run with integrated sport model this year with sport organised internally at school. The cost per individual student is high and there was a lack of parent interest in the request for up front payment for grade sport.</li> <li>• <b>Fundraising suggestions:</b> Colour Run and Disco.</li> <li>• Discussion on <b>linking to other schools P&amp;C</b> organisations to share the costs for running events like Webinars and also share fundraising ideas.</li> <li>• <b>Sunday 6<sup>th</sup> April 2025 Bunnings Sausage Sizzle</b> – Alison will coordinate on the day and Anna will provide coordination of the activities leading up to the day. Outstanding query on the recommended number of sausages to purchase on the day. Alison will contact Bunnings to confirm. Cassandra to coordinate volunteers.</li> </ul> |  |
|    | <b>Meeting close</b>  |  |
|    | <b>Next meeting : Tuesday 25<sup>th</sup> March 2025</b>  |  |

## 2025 Meetings to be held at CHS Library at 6:30pm

Term 1: Tuesday 25 February, Tuesday 25 March

Term 2: Tuesday 20 May, Tuesday 24 June

Term 3: Tuesday 12 August, Tuesday 16 September (AGM followed by GM)

Term 4: Tuesday 4 November, Tuesday 9 December

|     | <b>Actions</b>  | <b>owner</b>                      | <b>status</b> | <b>Date raised</b>  |
|-----|---|-----------------------------------|---------------|---------------------|
| 1   | Lodge BAS with ATO  | Anna Koskinen/Amber Hooker        | open          | 27/2/2024           |
| 8.  | Bunnings Sausage sizzle<br>- Anna to organise the 'Pre' - including sourcing food and utensils for the day<br>- Alison to organise the 'Day of' work – including pickup of food, volunteers<br>- Cassandra – assist with organising the volunteers schedule | Amber, Alison, Anna and Cassandra | open          | 17/9/2024 - current |
| 9.  | Year 10 work experience<br>- Victor to confirm the plan for 2025<br>- Victor to include note in the newsletter<br>- Cassandra to help consolidate a list of businesses  | Cassandra                         | open          | 5/11/24             |
| 10. | Electronic payment terminals:<br>- Wait on the outcome of the grant<br>- Obtain the information from Chiara and provide a costing to the P&C for support.   | Anna (Amber)                      | Open          | 25/2/25             |
| 11  | Request a new list of items from CHS for P&C to consider fundraising for.   | Anna (Victor to provide)          | Open          | 25/2/25             |
| 12  | Student suggestion – P&C to be involved with the replacement of a broken aquarium.  | Anna (Victor to confirm)          | Open          | 25/2/25             |
| 13  | Student suggestion – Girls uniform shirt does not have a pocket and the existing pocket in the skirt is not very deep. Can this be adjusted?  | Anna (Victor to confirm)          | Open          | 25/2/25             |
| 14  | Burwood Girls hosting a Webinar 13 <sup>th</sup> March 2025 on Anxiety in Teenage Girls for parents of girls. They offered to extend the  | Anna                              | Open          | 25/2/25             |

|    |   |      |      |         |
|----|---|------|------|---------|
|    | invitation to CHS. Victor agreed to provide funding of \$1000 from the school. The P&C agreed to vote on a funding amount to give to Burwood Girls at the next P&C meeting in March.  |      |      |         |
| 15 | <b>Major Project:</b> CHS to provide a brief for a new major project to the P&C to consider support to raise funds in 2025. The approach for the P&C support will be to identify key CHS businesses and obtain donations and grants to cover the costs. The project is for outside furniture and landscaping for 'The Trees' area to improve the use and student comfort in the area expected to be ~\$60K. | Anna | Open | 25/2/25 |

## **Principals Report to P&C**

**February 2025**

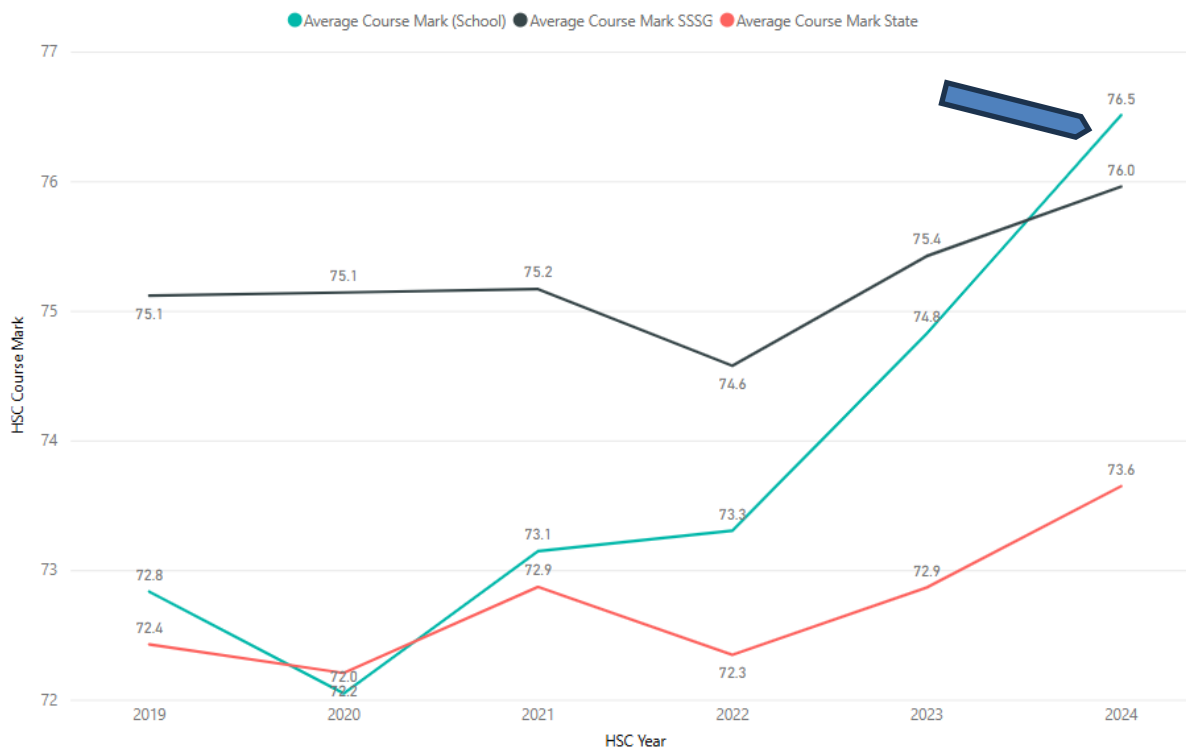
**Business Arising** (from 5<sup>th</sup> Nov 2024) – Nil to report

### **New Business:**

- Upgrade of existing facilities –
  - Project is largely complete.
  - New classroom and learning common furniture due to swap out in autumn school holidays
  - Theaterette seating due for completion in autumn school holidays
  - Some tidying up with door locks, entry mats, specialty whiteboards still to come
  - Some funding remaining which is likely to allow for some additional works to be completed during the next holiday period
- Major Build –
  - Continues to be on track and completion date is still set for end of 2025 with occupancy early 2026
  - School car park due for completion Thursday 27/2
  - Disruption to school operations has been minimal ongoing
  - We have taken the decision to trial Year 7 spending recess and lunch across the road at St Lukes Park to ease congestion while the build is progressing – organisation will be reviewed towards the end of term 1
- Open Night – School Open Night will be held next Tuesday 4<sup>th</sup> March. We are actively engaging with local feeder primary schools to promote the evening.
- Additional Seating – The additional outdoor seating funded by the P&C has now been completed and is being well used by students.
- Student numbers – Final student numbers for 2025 are 1174. There is a reduction in about 60 students in Year 7 this year (cohort is 155). This reflects the impact of Wentworth Point HS drawing students from what used to be inside our western boundary.
- Year 7 cohort 42% female – highest proportion of female students in a cohort for many years.
- HSC results – Many highlights from the class of 2024
  - Highest average HSC course mark in many years (2<sup>nd</sup> highest on record)
  - Continues an ongoing trend of increasing average course marks since 2020 (see graph below)

- 9 students with ATAR ranks above 95.0
- 25 students with ATAR ranks above 90.0
- Only 6.2% of results overall in the bottom 2 performance bands compared to over 15% across the state
- School ranked 201 in the state among all secondary schools (approx. 880 secondary schools)
- Maths faculty ranked 4<sup>th</sup> in the state among public schools for the Advanced and Extension courses

Average HSC Course Mark-School, SSSG, State



## TREASURER'S REPORT

21 Feb 2024

### Comments for Meeting Discussion

1. *Summary Spend:* Many of the agreed items the P&C funded in FY25 were finalised since the last report with almost \$39K paid out. This includes the:
  - School Mascot costume which has been seen at school events

- Sports Uniforms
  - Bench Seating recently completed in Jan 2025
  - Consent Labs funding was approved out of a formal meeting
2. *Annual Report:* The annual report was completed as required by the P&C Federation. The auditor was engaged to review and provide signoff of the report.
3. *Grant Acquittal:* The Five Dock RSL Grant received in Oct 2024 for \$2000 was fully utilized with the completion of the new bench seating and the formal acquittal completed in Jan/Feb 2025.

#### **Bank Balance**

- General P&C account balance: \$17,965
- General P&C equity (portion of above available for general spending): \$14,614

#### **Cash in**

- \$2 in membership fees received
- Donation of \$4835 received. I understand this is from School Voluntary Contributions.

#### **Cash out**

- Sports Uniforms for \$4,800.
- School Mascot for \$5,000.
- Seating for the side office area \$26,000 which was paid using:
  - \$2700 from the CHS P&C Building Fund Account (See below)
  - \$1000 from Five Dock RSL Grant
  - \$22,300 from the CHS P&C General Account
- Consent Labs \$2916.16
- Annual Audit \$902

#### **Status of Grants**

- Five Dock RSL Grant has been allocated in full and acquitted.

#### **Status of DGR Building Fund**

- The building fund balance sits at \$120
- \$2700 was used to pay for bench seating.